

We encourage everyone to view the meeting live via YouTube.

*Leavenworth County*  
*Board of County Commissioners*

*Regular Meeting Agenda*  
300 Walnut Street, Suite 225  
Leavenworth, KS 66048  
October 19, 2022  
9:00 a.m.

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE
- III. ROLL CALL
- IV. PUBLIC COMMENT: Public Comment shall be limited to 15 minutes at the beginning of each meeting for agenda items **only** and limited to three minutes per person. Comments at the end of the meeting shall be open to any topic of general interest to the Board of County Commissioners and limited to five minutes per person. There should be no expectation of interaction by the Commission during this time.  
  
Anyone wishing to make comments either on items on the agenda or not are encouraged to provide their comments in writing no later than 8:00 AM the Monday immediately preceding the meeting. These comments will be included in the agenda packet for everyone to access and review. This allows the Commission to have time to fully consider input and request follow up if needed prior to the meeting.
- V. ADMINISTRATIVE BUSINESS:
- VI. CONSENT AGENDA: The items on the Consent Agenda are considered by staff to be routine business items. Approval of the items may be made by a single motion, seconded, and a majority vote with no separate discussion of any item listed. Should a member of the Governing Body desire to discuss any item, it will be removed from the Consent Agenda and considered separately.
  - a) Approval of the minutes of October 12, 2022
  - b) Approval of the schedule for the week October 24, 2022

- c) Approval of the check register
- d) Approve and sign the OCB's
- e) Approve appointment of Douglas Tystad to the Planning Commission for the 4<sup>th</sup> District
- f) Approve letter to KDOT regarding George Road

VII. FORMAL BOARD ACTION:

- a) Consider a motion to accept the proposal from Finney and Turnipseed for the design of CR-30 from Dempsey Road to 4H Road.
- b) Consider a motion to approve the purchase of a new asphalt cold planer attachment from Murphy Tractor in the amount of \$30,100.00.

VIII. PRESENTATIONS AND DISCUSSION ITEMS: presentations are materials of general concern where no action or vote is requested or anticipated.

- a) Quarterly Reports
  - Information Systems
  - Buildings and Ground
  - PublicWorks

IX. ADDITIONAL PUBLIC COMMENT IF NEEDED

X. ADJOURNMENT

# LEAVENWORTH COUNTY COMMISSIONERS MEETING SCHEDULE

## Monday, October 17, 2022

- 47<sup>th</sup> Annual Kansas Association of Counties Conference
- Sheraton Overland Park

## Tuesday, October 18, 2022

- 47<sup>th</sup> Annual Kansas Association of Counties Conference
- Sheraton Overland Park

12:00 p.m. LCPA meeting

## Wednesday, October 19, 2022

- 47<sup>th</sup> Annual Kansas Association of Counties Conference
- Sheraton Overland Park

9:00 a.m. Leavenworth County Commission meeting  
• Commission Meeting Room, 300 Walnut, Leavenworth KS

## Thursday, October 20, 2022

## Friday, October 21, 2022

ALL SUCH OTHER BUSINESS THAT MAY COME BEFORE THE COMMISSION

ALL MEETINGS ARE OPEN TO THE PUBLIC

COMMENTS SHOULD BE OF GENERAL INTEREST OF THE PUBLIC AND SUBJECT TO THE RULES OF DECORUM

\*\*\*\*\*October 12, 2022 \*\*\*\*\*

The Board of County Commissioners met in a regular session on Wednesday, October 12, 2022. Commissioner Mike Smith, Commissioner Kaaz, Commissioner Culbertson, Commissioner Doug Smith and Commissioner Stieben are present; Mark Loughry, County Administrator is absent; Also present: David Van Parys, Senior County Counselor; Krystal Voth, Planning and Zoning Director; Tammy Saldivar, Solid Waste Director; Bob Weber, County Appraiser; John Richmeier, Leavenworth Times

Residents: Dennis Taylor, John Matthews, Joe Herring, Mike McDonald, Nancy Carpenter, Wes Baker

PUBLIC COMMENT:

Joe Herring commented on an agenda item.

ADMINISTRATIVE BUSINESS:

Commissioner Culbertson reiterated that the next gravel roads to get paved will be in the north part of the county.

Commissioner Doug Smith referenced an article in the Kansas Association of Counties newspaper regarding county officials visiting Capitol Hill to stress the important of payment in lieu of taxes.

***A motion was made by Commissioner Kaaz and seconded by Commissioner Culbertson to accept the consent agenda for Wednesday, October 12, 2022 as presented.***

***Motion passed, 5-0.***

The Board considered a funding request from the American Legion in the amount of \$8,000.00 for youth programs.

The Board tabled the matter until consultation with the County Clerk regarding funds.

Krystal Voth presented Resolution 2022-22, a special use permit for a contractor's yard for Consolidated Rural Water District #1.

***A motion was made by Commissioner Doug Smith and seconded by Commissioner Stieben to approve Resolution 2022-22, issuing a special use permit for a contractor's yard for Consolidated Rural Water District #1 located at 21845 147<sup>th</sup> St.***

***Motion passed, 5-0.***

Ms. Voth presented Resolution 2022-23, a rezoning request from RR-5 to RR-2.5 located at 20090 and 20130 Douglas Road.

***A motion was made by Commissioner Doug Smith and seconded by Commissioner Mike Smith to approve Resolution 2022-23, authorizing a rezoning from RR-5 to RR-2.5 located at 20090 and 20130 Douglas Road.***

***Motion passed, 5-0.***

Ms. Voth presented Resolution 2022-24, a rezoning request from RR-5 to RR-2.5 located at 20682 and 00000 195<sup>th</sup> St.

***A motion was made by Commissioner Doug Smith and seconded by Commissioner Stieben to approve Resolution 2022-24, authorizing a rezoning from RR-5 to RR-2.5 located at 20682 and 00000 195<sup>th</sup> St. Motion passed, 5-0.***

Ms. Voth presented Resolution 2022-25, a rezoning request from RR-5 to RR-2.5 located at 21242 and 21278 Dempsey Road.

***A motion was made by Commissioner Mike Smith and seconded by Commissioner Stieben to approve Resolution 2022-25, authorizing a rezoning from RR-5 to RR-2.5 located at 21242 and 21278 Dempsey Road.***

***Motion passed, 4-0, Commissioner Doug Smith abstained.***

Ms. Voth presented the quarterly report for Planning and Zoning.

Commissioner Doug Smith and Commissioner Kaaz requested a work session to discuss special use permits.

Tammy Saldivar presented the quarterly report for the Solid Waste Department.

Bob Weber presented the quarterly report for the Appraiser's Office.

***A motion was made by Commissioner Doug Smith and seconded by Commissioner Stieben that the Board recess for a closed executive meeting for the discussion of pending litigation involving the legal interests of the County as justified by K.S.A. 75-4319(B)(2) for consultation with legal counsel for the Board which would be deemed privileged in the attorney-client relationship and that the Board resume open meeting at 10:15 a.m. in the meeting room of the Board. Present in the executive meeting will be Commissioners Culbertson, Kaaz, Mike Smith, Doug Smith and Stieben, and Senior County Counselor David Van Parys.***

***Motion passed, 5-0.***

The Board returned to regular session at 10:15 a.m. No action was taken and no decisions were made. The subject was limited to the legal interests of the County.

Commissioner Mike Smith reported the city of Lansing will hold an open house this evening at the Lansing Community Center from 6:00 p.m. to 8:00 p.m. to discuss the proposed aquatics center. He also announced the Angels Falls Festival in Lansing this Saturday from 10:00 a.m. to 3:00 p.m.

Commissioner Doug Smith attended the Basehor City Council meeting.

Commissioner Stieben spoke to a boy scout troop in Tonganoxie and spoke with the women's group at the Cornerstone Church. He will be participating in an interview with Rural Leavenworth, Inc. today.

Commissioner Culbertson attended the Leavenworth City Commission meeting last night.

Commissioner Kaaz was a judge for the Leavenworth High School Homecoming parade. She will attend the LCDC meeting tomorrow and a Workforce Partnership meeting on Friday.

***A motion was made by Commissioner Kaaz and seconded by Commissioner Mike Smith to adjourn. Motion passed, 5-0.***

The Board adjourned at 10:17 a.m.

# LEAVENWORTH COUNTY COMMISSIONERS MEETING SCHEDULE

## Monday, October 24, 2022

## Tuesday, October 25, 2022

8:00 a.m. Workforce Partnership meeting

12:00 p.m. MARC meeting

## Wednesday, October 26, 2022

9:00 a.m. Leavenworth County Commission meeting  
• Commission Meeting Room, 300 Walnut, Leavenworth KS

## Thursday, October 27, 2022

12:30 p.m. Juvenile Advisory Board meeting  
• Atchison County Community Corrections

## Friday, October 28, 2022

ALL SUCH OTHER BUSINESS THAT MAY COME BEFORE THE COMMISSION

ALL MEETINGS ARE OPEN TO THE PUBLIC

COMMENTS SHOULD BE OF GENERAL INTEREST OF THE PUBLIC AND SUBJECT TO THE RULES OF DECORUM

START DATE: 10/08/2022 END DATE: 10/14/2022

TYPES OF CHECKS SELECTED: \* ALL TYPES

				P.O.NUMBER	CHECK#					
4120	ACE IMAGEWEAR	AAA LAUNDRY & LINEN SUPPLY CO	330559	100397 AP	10/14/2022	2-001-5-53-215	4013-01994 NW UNIFORM RENTALS	84.40		
4120	ACE IMAGEWEAR	AAA LAUNDRY & LINEN SUPPLY CO	330559	100397 AP	10/14/2022	2-001-5-53-215	4013-01994 NW UNIFORM RENTALS	84.40		
								*** VENDOR	4120 TOTAL	168.80
20588	ADVANTAGE	ADVANTAGE PRINTING	330560	100398 AP	10/14/2022	2-001-5-19-301	98 DIST CT CLERK ENVELOPES	1,057.36		
20588	ADVANTAGE	ADVANTAGE PRINTING	330560	100398 AP	10/14/2022	2-001-5-19-301	DIST CT CSO BUSINESS CARDS ACC	80.00		
								*** VENDOR	20588 TOTAL	1,137.36
438	ADVENTHEALTH	ADVENTHEALTH SHAWNEE MISSION	330561	100399 AP	10/14/2022	2-001-5-14-321	SEXUAL ASSAULT EVIDENCE KIT	725.00		
25101	CANON U S	CANON U S A INC	330564	100402 AP	10/14/2022	2-001-5-19-204	1865950 DIST CT CLERK FORNT CO	224.31		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	330567	100405 AP	10/14/2022	2-001-5-05-210	AT&T WIRELESS SVC - EMS *5033	262.00		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	330567	100405 AP	10/14/2022	2-001-5-07-210	AT&T SHF *1313	263.45		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	330567	100405 AP	10/14/2022	2-001-5-11-205	KTA - COUNTY ATTORNEY - INVEST	6.10		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	330567	100405 AP	10/14/2022	2-001-5-14-247	IRON MOUNTAIN SHREDDING - CTHS	29.96		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	330567	100405 AP	10/14/2022	2-001-5-28-301	IRON MOUNTAIN SHREDDING - CTHS	14.98		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	330567	100405 AP	10/14/2022	2-001-5-49-341	AMAZON, 11X17 INC - LARGER BAL	226.40		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	330567	100405 AP	10/14/2022	2-001-5-49-341	AMAZON, 11X17 INC - LARGER BAL	145.96		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	330567	100405 AP	10/14/2022	2-001-5-49-341	IRON MOUNTAIN SHREDDING - CTHS	599.74		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	330567	100405 AP	10/14/2022	2-001-5-49-341	11X17.COM - BOXES FOLDERS FOR	224.72		
								*** VENDOR	648 TOTAL	1,773.31
22543	COMPLETE FAMILY CARE	COMPLETE FAMILY CARE	330568	100406 AP	10/14/2022	2-001-5-05-201	EMS MEDICAL DIRECTOR	1,250.00		
1219	DIST CT CLERK LV	CLERK OF DIST COURT-LEAV	330569	100407 AP	10/14/2022	2-001-5-19-212	KSCOURTS ACCOUNTING ADJUSTMENT	10.00		
1219	DIST CT CLERK LV	CLERK OF DIST COURT-LEAV	330569	100407 AP	10/14/2022	2-001-5-19-212	KSCOURTS ACCOUNTING ADJUSTMENT	6.00		
								*** VENDOR	1219 TOTAL	16.00
86	EVERGY	EVERGY KANSAS CENTRAL INC	330571	100409 AP	10/14/2022	2-001-5-07-223	ELECTRIC SVC TO 34 SIRENS)	1,223.20		
605	FLEET HOSTER	FLEET HOSTER LLC	330573	100411 AP	10/14/2022	2-001-5-11-253	INV 4008229 13-SEP, 127-OCT, N	19.95		
605	FLEET HOSTER	FLEET HOSTER LLC	330573	100411 AP	10/14/2022	2-001-5-53-220	INV 4008229 13-SEP, 127-OCT, N	157.74		
								*** VENDOR	605 TOTAL	177.69
46	KANSAS COR	KANSAS CORRECTIONAL INDUSTRIES	330580	100418 AP	10/14/2022	2-001-5-07-354	1052001 (5) NEIGHBORHOOD WATCH	107.25		
6636	KANSAS GAS	KANSAS GAS SERVICE	330581	100419 AP	10/14/2022	2-001-5-05-215	510614745 2015657 27 GAS TRANS	79.90		
11469	KANSAS JUD	KANSAS JUDICIAL COUNCIL	330582	100420 AP	10/14/2022	2-001-5-11-307	LV CO ATTORNEY - 1 PIK 4TH/202	95.00		
11469	KANSAS JUD	KANSAS JUDICIAL COUNCIL	330582	100420 AP	10/14/2022	2-001-5-19-301	PIK-CIVIL4TH/22 SUPP (DK,VJ)	335.00		
								*** VENDOR	11469 TOTAL	430.00
168	LCHS	LEAVENWORTH CO HUMANE SOCIETY	330585	100423 AP	10/14/2022	2-001-5-07-266	PER CONTRACT (+EUTHANASIA)	1,362.50		
4755	LEAV PAPER	LEAVENWORTH PAPER AND OFFICE S	330587	100425 AP	10/14/2022	2-001-5-19-301	DIST CT CSO	1,367.89		
4755	LEAV PAPER	LEAVENWORTH PAPER AND OFFICE S	330587	100425 AP	10/14/2022	2-001-5-19-301	DIST CT CSO	47.98		
4755	LEAV PAPER	LEAVENWORTH PAPER AND OFFICE S	330587	100425 AP	10/14/2022	2-001-5-19-301	DIST CT CSO	47.98		
4755	LEAV PAPER	LEAVENWORTH PAPER AND OFFICE S	330587	100425 AP	10/14/2022	2-001-5-19-301	DIST CT CLERK OFFICE SUPPLIES	1,016.41		
								*** VENDOR	4755 TOTAL	2,384.30
25224	SAFETY REM	SAFETY REMEDY	330597	100435 AP	10/14/2022	2-001-5-53-307	486 FIRST AID CABINET,GLOVES,P	481.91		
25224	SAFETY REM	SAFETY REMEDY	330597	100435 AP	10/14/2022	2-001-5-53-307	486 FIRST AID CABINET,GLOVES,P	59.99		
								*** VENDOR	25224 TOTAL	541.90
4801	SAM	SURVEY AND MAPPING, LLC	330598	100436 AP	10/14/2022	2-001-5-42-293	PROJ 1020056923 ANNUAL INTEGRI	9,000.00		
29720	SCHWINN EL	SCHWINN ELECTRIC	330599	100437 AP	10/14/2022	2-001-5-07-262	ADD TWO CIRCUITS TO DATA ROOM/	3,200.00		
629	SHORT JILL	JILL ANNETTE SHORT	330578	100416 AP	10/14/2022	2-001-5-19-221	INTERPRETER 7/13/22 2021CR517	100.00		
350	TREASURER	LEAVENWORTH COUNTY	330602	100440 AP	10/14/2022	2-001-5-41-301	GIS - 24 36X36 MAPS	288.00		
41	UNDERGROUN	UNDERGROUND VAULTS & STORAGE	330603	100441 AP	10/14/2022	2-001-5-07-208	101161 ANNUAL LEASE RENTAL	861.84		
41	UNDERGROUN	UNDERGROUND VAULTS & STORAGE	330603	100441 AP	10/14/2022	2-001-5-19-214	100482 ANNUAL LEASE RENTAL	8,686.91		
41	UNDERGROUN	UNDERGROUND VAULTS & STORAGE	330603	100441 AP	10/14/2022	2-001-5-19-214	100492 FILE RETRIEVAL CHARGES	30.11		
								*** VENDOR	41 TOTAL	9,578.86
100	WITNESS LIST									

warrants by vendor

TYPES OF CHECKS SELECTED: \* ALL TYPES

		P.O.NUMBER	CHECK#							
100	WITNESS LIST							*** VENDOR	100 TOTAL	184.38
								TOTAL FUND 001		33,952.76
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	330567	100405 AP	10/14/2022	2-108-5-00-219	AT&T MOBILITY - HEALTH DEPT		165.16	
22543	COMPLETE FAMILY CARE	COMPLETE FAMILY CARE	330568	100406 AP	10/14/2022	2-108-5-00-280	HEALTH DEPT MEDICAL DIRECTOR,		1,200.00	
22543	COMPLETE FAMILY CARE	COMPLETE FAMILY CARE	330568	100406 AP	10/14/2022	2-108-5-00-280	HEALTH DEPT MEDICAL DIRECTOR,		300.00	
							*** VENDOR	22543 TOTAL		1,500.00
22330	KIPHS INC	KIPHS INC	330583	100421 AP	10/14/2022	2-108-5-00-204	PCHCLINIC 2023 MAINTENANCE		1,001.80	
22330	KIPHS INC	KIPHS INC	330583	100421 AP	10/14/2022	2-108-5-00-204	PCHCLINIC 2023 MAINTENANCE		1,000.00	
22330	KIPHS INC	KIPHS INC	330583	100421 AP	10/14/2022	2-108-5-00-204	PCHCLINIC 2023 MAINTENANCE		1,000.00	
22330	KIPHS INC	KIPHS INC	330583	100421 AP	10/14/2022	2-108-5-00-204	PCHCLINIC 2023 MAINTENANCE		1,000.00	
							*** VENDOR	22330 TOTAL		4,001.80
6539	MTI SECURITY	A&M SECURITY SOLUTIONS INC	330589	100427 AP	10/14/2022	2-108-5-00-219	MONITORING - HEALTH DEPT		60.00	
12204	PROPIO LANGUAGE	PROPIO LANGUAGE SERVICES LLC	330594	100432 AP	10/14/2022	2-108-5-00-606	HEALTH DEPT TELEPHONE INTERPRE		25.00	
							TOTAL FUND 108			5,751.96
605	FLEET HOSTER	FLEET HOSTER LLC	330573	100411 AP	10/14/2022	2-115-5-00-410	INV 4008229 13-SEP, 127-OCT, N		59.85	
605	FLEET HOSTER	FLEET HOSTER LLC	330573	100411 AP	10/14/2022	2-115-5-00-411	INV 4008229 13-SEP, 127-OCT, N		139.03	
605	FLEET HOSTER	FLEET HOSTER LLC	330573	100411 AP	10/14/2022	2-115-5-00-415	INV 4008229 13-SEP, 127-OCT, N		38.66	
605	FLEET HOSTER	FLEET HOSTER LLC	330573	100411 AP	10/14/2022	2-115-5-00-434	INV 4008229 13-SEP, 127-OCT, N		758.50	
							*** VENDOR	605 TOTAL		996.04
							TOTAL FUND 115			996.04
605	FLEET HOSTER	FLEET HOSTER LLC	330573	100411 AP	10/14/2022	2-126-5-00-221	INV 4008229 13-SEP, 127-OCT, N		19.95	
							TOTAL FUND 126			19.95
7158	A-1 RENTAL	A-1 RENTAL	330558	100396 AP	10/14/2022	2-133-5-00-214	10-9 MONTHLY TOILET RENTALS		220.00	
7158	A-1 RENTAL	A-1 RENTAL	330558	100396 AP	10/14/2022	2-133-5-00-214	10-9 MONTHLY TOILET RENTALS		110.00	
							*** VENDOR	7158 TOTAL		330.00
117	BUILDEX, LLC	HAMM INC (FORMERLY BUILDEX)	330562	100400 AP	10/14/2022	2-133-5-00-303	10-10 430742 ROAD SEAL		2,820.00	
117	BUILDEX, LLC	HAMM INC (FORMERLY BUILDEX)	330562	100400 AP	10/14/2022	2-133-5-00-303	10-10 430742 ROAD SEAL		57,072.77	
117	BUILDEX, LLC	HAMM INC (FORMERLY BUILDEX)	330562	100400 AP	10/14/2022	2-133-5-00-303	10-10 430742 ROAD SEAL		24,516.00	
117	BUILDEX, LLC	HAMM INC (FORMERLY BUILDEX)	330562	100400 AP	10/14/2022	2-133-5-00-303	10-10 430742 ROAD SEAL		25,366.89	
							*** VENDOR	117 TOTAL		109,775.66
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	330567	100405 AP	10/14/2022	2-133-5-00-210	10-6 AT&T MOBILITY - PW, COLE		105.62	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	330567	100405 AP	10/14/2022	2-133-5-00-210	10-6 AT&T MOBILITY - PW, COLE		287.83	
							*** VENDOR	648 TOTAL		393.45
212	EXAMINETICS	EXAMINETICS, INC	330572	100410 AP	10/14/2022	2-133-5-00-364	10-11 155443 MOBILE TESTING		1,875.00	
605	FLEET HOSTER	FLEET HOSTER LLC	330573	100411 AP	10/14/2022	2-133-5-00-229	INV 4008229 13-SEP, 127-OCT, N		1,318.55	
434	HAMM QUARR	HAMM QUARRIES	330575	100413 AP	10/14/2022	2-133-5-00-361	10-12 300467 SCREENED ROCK		343.95	
3621	HERITAGE-CRYSTAL CLE	HERITAGE-CRYSTAL CLEAN, LLC	330576	100414 AP	10/14/2022	2-133-5-00-312	10-13 74217 HEAVY-DUTY DIESEL		271.90	
1780	LEXECO	LEXECO	330588	100426 AP	10/14/2022	2-133-5-00-361	10-14 PUBLIC WORKS ROCK TO 9.3		630.33	
11799	O'REILLY A	O'REILLY AUTOMOTIVE	330590	100428 AP	10/14/2022	2-133-5-00-310	10-7 19615 FILTERS, U-JOINTS,S		57.98	
11799	O'REILLY A	O'REILLY AUTOMOTIVE	330590	100428 AP	10/14/2022	2-133-5-00-310	10-7 19615 FILTERS, U-JOINTS,S		239.88	
11799	O'REILLY A	O'REILLY AUTOMOTIVE	330590	100428 AP	10/14/2022	2-133-5-00-310	10-7 19615 FILTERS, U-JOINTS,S		137.88	
11799	O'REILLY A	O'REILLY AUTOMOTIVE	330590	100428 AP	10/14/2022	2-133-5-00-312	10-7 19615 FILTERS, U-JOINTS,S		4.40	
11799	O'REILLY A	O'REILLY AUTOMOTIVE	330590	100428 AP	10/14/2022	2-133-5-00-312	10-7 19615 FILTERS, U-JOINTS,S		21.98	
11799	O'REILLY A	O'REILLY AUTOMOTIVE	330590	100428 AP	10/14/2022	2-133-5-00-360	10-7 19615 FILTERS, U-JOINTS,S		13.15	
11799	O'REILLY A	O'REILLY AUTOMOTIVE	330590	100428 AP	10/14/2022	2-133-5-00-360	10-7 19615 FILTERS, U-JOINTS,S		122.85	

warrants by vendor



START DATE: 10/08/2022 END DATE: 10/14/2022

TYPES OF CHECKS SELECTED: \* ALL TYPES

			P.O.NUMBER	CHECK#					
11799	O'REILLY A	O'REILLY AUTOMOTIVE	330590	100428 AP	10/14/2022	2-133-5-00-360	10-7 19615 FILTERS, U-JOINTS,S	40.76	
11799	O'REILLY A	O'REILLY AUTOMOTIVE	330590	100428 AP	10/14/2022	2-133-5-00-360	10-7 19615 FILTERS, U-JOINTS,S	8.82	
11799	O'REILLY A	O'REILLY AUTOMOTIVE	330590	100428 AP	10/14/2022	2-133-5-00-360	10-7 19615 FILTERS, U-JOINTS,S	3.99	
11799	O'REILLY A	O'REILLY AUTOMOTIVE	330590	100428 AP	10/14/2022	2-133-5-00-360	10-7 19615 FILTERS, U-JOINTS,S	577.38	
11799	O'REILLY A	O'REILLY AUTOMOTIVE	330590	100428 AP	10/14/2022	2-133-5-00-360	10-7 19615 FILTERS, U-JOINTS,S	63.59	
11799	O'REILLY A	O'REILLY AUTOMOTIVE	330590	100428 AP	10/14/2022	2-133-5-00-360	10-7 19615 FILTERS, U-JOINTS,S	10.90	
11799	O'REILLY A	O'REILLY AUTOMOTIVE	330590	100428 AP	10/14/2022	2-133-5-00-360	10-7 19615 FILTERS, U-JOINTS,S	100.45	
11799	O'REILLY A	O'REILLY AUTOMOTIVE	330590	100428 AP	10/14/2022	2-133-5-00-360	10-7 19615 FILTERS, U-JOINTS,S	66.54	
11799	O'REILLY A	O'REILLY AUTOMOTIVE	330590	100428 AP	10/14/2022	2-133-5-00-360	10-7 19615 FILTERS, U-JOINTS,S	80.95	
11799	O'REILLY A	O'REILLY AUTOMOTIVE	330590	100428 AP	10/14/2022	2-133-5-00-360	10-7 19615 FILTERS, U-JOINTS,S	344.54	
11799	O'REILLY A	O'REILLY AUTOMOTIVE	330590	100428 AP	10/14/2022	2-133-5-00-360	10-7 19615 FILTERS, U-JOINTS,S	8.82	
11799	O'REILLY A	O'REILLY AUTOMOTIVE	330590	100428 AP	10/14/2022	2-133-5-00-360	10-7 19615 FILTERS, U-JOINTS,S	159.44	
11799	O'REILLY A	O'REILLY AUTOMOTIVE	330590	100428 AP	10/14/2022	2-133-5-00-360	10-7 19615 FILTERS, U-JOINTS,S	66.54	
11799	O'REILLY A	O'REILLY AUTOMOTIVE	330590	100428 AP	10/14/2022	2-133-5-00-360	10-7 19615 FILTERS, U-JOINTS,S	62.34	
11799	O'REILLY A	O'REILLY AUTOMOTIVE	330590	100428 AP	10/14/2022	2-133-5-00-360	10-7 19615 FILTERS, U-JOINTS,S	167.84	
11799	O'REILLY A	O'REILLY AUTOMOTIVE	330590	100428 AP	10/14/2022	2-133-5-00-360	10-8 19615 BRAKE BADS,ROTORS,H	9.57	
11799	O'REILLY A	O'REILLY AUTOMOTIVE	330590	100428 AP	10/14/2022	2-133-5-00-360	10-8 19615 BRAKE BADS,ROTORS,H	41.56	
11799	O'REILLY A	O'REILLY AUTOMOTIVE	330590	100428 AP	10/14/2022	2-133-5-00-360	10-8 19615 BRAKE BADS,ROTORS,H	39.42	
11799	O'REILLY A	O'REILLY AUTOMOTIVE	330590	100428 AP	10/14/2022	2-133-5-00-360	10-8 19615 BRAKE BADS,ROTORS,H	114.99	
11799	O'REILLY A	O'REILLY AUTOMOTIVE	330590	100428 AP	10/14/2022	2-133-5-00-360	10-8 19615 BRAKE BADS,ROTORS,H	203.27	
11799	O'REILLY A	O'REILLY AUTOMOTIVE	330590	100428 AP	10/14/2022	2-133-5-00-360	10-8 19615 BRAKE BADS,ROTORS,H	249.98	
11799	O'REILLY A	O'REILLY AUTOMOTIVE	330590	100428 AP	10/14/2022	2-133-5-00-360	10-8 19615 BRAKE BADS,ROTORS,H	100.45	
11799	O'REILLY A	O'REILLY AUTOMOTIVE	330590	100428 AP	10/14/2022	2-133-5-00-364	10-7 19615 FILTERS, U-JOINTS,S	31.35	
11799	O'REILLY A	O'REILLY AUTOMOTIVE	330590	100428 AP	10/14/2022	2-133-5-00-365	10-7 19615 FILTERS, U-JOINTS,S	26.99	
11799	O'REILLY A	O'REILLY AUTOMOTIVE	330590	100428 AP	10/14/2022	2-133-5-00-365	10-8 19615 BRAKE BADS,ROTORS,H	12.98	
								*** VENDOR 11799 TOTAL	2,036.82
418	PREMIER TRUCK	PENSKE COMMERCIAL VEHICLES US	330593	100431 AP	10/14/2022	2-133-5-00-360	10-15 8052255000 SPRING,BRUSHI	1,043.47	
418	PREMIER TRUCK	PENSKE COMMERCIAL VEHICLES US	330593	100431 AP	10/14/2022	2-133-5-00-360	10-15 8052255000 SPRING,BRUSHI	35.33	
								*** VENDOR 418 TOTAL	1,078.80
7098	QUILL CORP	QUILL CORP	330595	100433 AP	10/14/2022	2-133-5-00-312	10-16 7295538 LENS WIPES,TOWEL	216.88	
7098	QUILL CORP	QUILL CORP	330595	100433 AP	10/14/2022	2-133-5-00-312	10-16 7295538 LENS WIPES,TOWEL	234.67	
								*** VENDOR 7098 TOTAL	451.55
6713	REILLY & S	REILLY & SONS INC	330596	100434 AP	10/14/2022	2-133-5-00-205	10-17 630-75674530 ADD CASE LO	60.00	
113	SUMNERONE INC	SUMNERONE INC	330600	100438 AP	10/14/2022	2-133-5-00-301	10-18 50ULC08 COPIER	23.94	
392	VANDEBILT	VANDEBILT'S	330606	100444 AP	10/14/2022	2-133-5-00-364	10-19 1000127 SAFETY BOOTS X4	165.00	
392	VANDEBILT	VANDEBILT'S	330606	100444 AP	10/14/2022	2-133-5-00-364	10-19 1000127 SAFETY BOOTS X4	164.99	
392	VANDEBILT	VANDEBILT'S	330606	100444 AP	10/14/2022	2-133-5-00-364	10-19 1000127 SAFETY BOOTS X4	154.99	
392	VANDEBILT	VANDEBILT'S	330606	100444 AP	10/14/2022	2-133-5-00-364	10-19 1000127 SAFETY BOOTS X4	129.99	
								*** VENDOR 392 TOTAL	614.97
								TOTAL FUND 133	119,204.92
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605	FLEET HOSTER	FLEET HOSTER LLC	330573	100411 AP	10/14/2022	2-136-5-00-221	INV 4008229 13-SEP, 127-OCT, N	19.95	
								TOTAL FUND 136	19.95
-----									
2588	FOLEY EQUIPMENT	FOLEY EQUIPMENT	330574	100412 AP	10/14/2022	2-137-5-00-320	10-2 016993 ANTENNA ASSY,ELEME	33.21	
2588	FOLEY EQUIPMENT	FOLEY EQUIPMENT	330574	100412 AP	10/14/2022	2-137-5-00-320	10-2 016993 ANTENNA ASSY,ELEME	821.60	
2588	FOLEY EQUIPMENT	FOLEY EQUIPMENT	330574	100412 AP	10/14/2022	2-137-5-00-320	10-2 016993 ANTENNA ASSY,ELEME	362.54	
								*** VENDOR 2588 TOTAL	1,217.35
434	HAMM QUARR	HAMM QUARRIES	330575	100413 AP	10/14/2022	2-137-5-00-312	10-3 300467 SCREENED ROCK	717.73	
434	HAMM QUARR	HAMM QUARRIES	330575	100413 AP	10/14/2022	2-137-5-00-312	10-3 300467 SCREENED ROCK	940.44	
434	HAMM QUARR	HAMM QUARRIES	330575	100413 AP	10/14/2022	2-137-5-00-312	10-3 300467 SCREENED ROCK	1,685.74	
434	HAMM QUARR	HAMM QUARRIES	330575	100413 AP	10/14/2022	2-137-5-00-312	10-3 300467 SCREENED ROCK	4,661.10	

warrants by vendor

TYPES OF CHECKS SELECTED: \* ALL TYPES

		P.O.NUMBER	CHECK#							
								*** VENDOR	434 TOTAL	8,005.01
369	HOLLIDAY	HOLLIDAY SAND & GRAVEL CO	330577	100415 AP	10/14/2022	2-137-5-00-312	10-4 218331 ROCK		899.56	
369	HOLLIDAY	HOLLIDAY SAND & GRAVEL CO	330577	100415 AP	10/14/2022	2-137-5-00-312	10-4 218331 ROCK		899.10	
								*** VENDOR	369 TOTAL	1,798.66
8569	KANEQUIP INC	KANEQUIP, INC	330579	100417 AP	10/14/2022	2-137-5-00-320	10-5 LEAVCO MISC EQUIPMENT PAR		183.69	
8569	KANEQUIP INC	KANEQUIP, INC	330579	100417 AP	10/14/2022	2-137-5-00-320	10-5 LEAVCO MISC EQUIPMENT PAR		510.35	
								*** VENDOR	8569 TOTAL	694.04
1351	LEAV ASPHALT	LEAVENWORTH ASPHALT MATERIALS	330586	100424 AP	10/14/2022	2-137-5-00-325	10-6 495 BM2		23,875.04	
1351	LEAV ASPHALT	LEAVENWORTH ASPHALT MATERIALS	330586	100424 AP	10/14/2022	2-137-5-00-325	10-6 495 BM2		22,952.16	
1351	LEAV ASPHALT	LEAVENWORTH ASPHALT MATERIALS	330586	100424 AP	10/14/2022	2-137-5-00-325	10-6 495 BM2		26,274.64	
								*** VENDOR	1351 TOTAL	73,101.84
1780	LEXECO	LEXECO	330588	100426 AP	10/14/2022	2-137-5-00-312	10-7 PUBLIC WORKS - ROCK TO 9.		91,365.47	
11799	O'REILLY A	O'REILLY AUTOMOTIVE	330590	100428 AP	10/14/2022	2-137-5-00-320	10-1 19615 FILTRS, SITCHES,PAR		24.84	
11799	O'REILLY A	O'REILLY AUTOMOTIVE	330590	100428 AP	10/14/2022	2-137-5-00-320	10-1 19615 FILTRS, SITCHES,PAR		73.58	
11799	O'REILLY A	O'REILLY AUTOMOTIVE	330590	100428 AP	10/14/2022	2-137-5-00-320	10-1 19615 FILTRS, SITCHES,PAR		201.95	
11799	O'REILLY A	O'REILLY AUTOMOTIVE	330590	100428 AP	10/14/2022	2-137-5-00-320	10-1 19615 FILTRS, SITCHES,PAR		34.19	
11799	O'REILLY A	O'REILLY AUTOMOTIVE	330590	100428 AP	10/14/2022	2-137-5-00-320	10-1 19615 FILTRS, SITCHES,PAR		57.53	
11799	O'REILLY A	O'REILLY AUTOMOTIVE	330590	100428 AP	10/14/2022	2-137-5-00-320	10-1 19615 FILTRS, SITCHES,PAR		14.05	
								*** VENDOR	11799 TOTAL	406.14
1123	POMPMIDWEST	POMP'S TIRE SERVICE INC	330592	100430 AP	10/14/2022	2-137-5-00-321	10-8 1960724 TIRES		2,972.00	
1123	POMPMIDWEST	POMP'S TIRE SERVICE INC	330592	100430 AP	10/14/2022	2-137-5-00-321	10-8 1960724 TIRES		2,972.00	
								*** VENDOR	1123 TOTAL	5,944.00
1241	VANCE BROS	VANCE BROS INC	330605	100443 AP	10/14/2022	2-137-5-00-325	10-9 437 ROAD SEAL		6,340.40	
1241	VANCE BROS	VANCE BROS INC	330605	100443 AP	10/14/2022	2-137-5-00-325	10-9 437 ROAD SEAL		214.00	
1241	VANCE BROS	VANCE BROS INC	330605	100443 AP	10/14/2022	2-137-5-00-325	10-9 437 ROAD SEAL		13,885.34	
1241	VANCE BROS	VANCE BROS INC	330605	100443 AP	10/14/2022	2-137-5-00-325	10-9 437 ROAD SEAL		13,614.72	
1241	VANCE BROS	VANCE BROS INC	330605	100443 AP	10/14/2022	2-137-5-00-325	10-9 437 ROAD SEAL		13,896.82	
1241	VANCE BROS	VANCE BROS INC	330605	100443 AP	10/14/2022	2-137-5-00-325	10-9 437 ROAD SEAL		14,056.28	
1241	VANCE BROS	VANCE BROS INC	330605	100443 AP	10/14/2022	2-137-5-00-325	10-9 437 ROAD SEAL		13,977.74	
								*** VENDOR	1241 TOTAL	75,985.30
								TOTAL FUND 137		258,517.81
-----										
20588	ADVANTAGE	ADVANTAGE PRINTING	330560	100398 AP	10/14/2022	2-145-5-00-746	ACCT 104 MOW BENEFIT -PHOTO PO		22.00	
2621	CAFE	TERRY BOOKER	330563	100401 AP	10/14/2022	2-145-5-00-746	MOW BENEFIT OCT 15		1,955.00	
559	COBURNCO LLC	CLAY E COBURN III	330566	100404 AP	10/14/2022	2-145-5-00-213	CO ON AGING SEPT CAR WASHES		21.00	
4755	LEAV PAPER	LEAVENWORTH PAPER AND OFFICE S	330587	100425 AP	10/14/2022	2-145-5-00-201	CO ON AING COLORED PAPER		157.12	
345	OLIVER PACKING	OLIVER PACKING & EQUIPMENT CO	330591	100429 AP	10/14/2022	2-145-5-00-345	1001541 COLLAR BUSHING FOR SEA		25.98	
345	OLIVER PACKING	OLIVER PACKING & EQUIPMENT CO	330591	100429 AP	10/14/2022	2-145-5-00-345	1001541 COLLAR BUSHING FOR SEA		80.39	
345	OLIVER PACKING	OLIVER PACKING & EQUIPMENT CO	330591	100429 AP	10/14/2022	2-145-5-05-301	1001541 COLLAR BUSHING FOR SEA		13.82	
345	OLIVER PACKING	OLIVER PACKING & EQUIPMENT CO	330591	100429 AP	10/14/2022	2-145-5-06-301	1001541 COLLAR BUSHING FOR SEA		9.06	
345	OLIVER PACKING	OLIVER PACKING & EQUIPMENT CO	330591	100429 AP	10/14/2022	2-145-5-06-321	1001541 COLLAR BUSHING FOR SEA		13.59	
345	OLIVER PACKING	OLIVER PACKING & EQUIPMENT CO	330591	100429 AP	10/14/2022	2-145-5-07-302	1001541 COLLAR BUSHING FOR SEA		2.09	
345	OLIVER PACKING	OLIVER PACKING & EQUIPMENT CO	330591	100429 AP	10/14/2022	2-145-5-07-321	1001541 COLLAR BUSHING FOR SEA		10.19	
								*** VENDOR	345 TOTAL	155.12
								TOTAL FUND 145		2,310.24
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648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	330567	100405 AP	10/14/2022	2-146-5-00-218	IRON MOUNTAIN SHREDDING - CTHS		32.31	
								TOTAL FUND 146		32.31
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605	FLEET HOSTER	FLEET HOSTER LLC	330573	100411 AP	10/14/2022	2-155-5-00-403	INV 4008229 13-SEP, 127-OCT, N		199.50	
								TOTAL FUND 155		199.50
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TYPES OF CHECKS SELECTED: \* ALL TYPES

			P.O.NUMBER	CHECK#					
7158	A-1 RENTAL	A-1 RENTAL	330558	100396 AP	10/14/2022	2-160-5-00-263	JOHNNY ON THE JOB (SOLID WASTE	110.00	
1971	CAROLINA SOFTWARE	CAROLINA SOFTWARE	330565	100403 AP	10/14/2022	2-160-5-00-263	SOLID WASTE WASTEWORCS SOFTWAR	500.00	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	330567	100405 AP	10/14/2022	2-160-5-00-202	EXPEDIA - TVL TO SWANA CONF -	303.56	
605	FLEET HOSTER	FLEET HOSTER LLC	330573	100411 AP	10/14/2022	2-160-5-00-215	INV 4008229 13-SEP, 127-OCT, N	59.04	
9271	LANSING CI	CITY OF LANSING	330584	100422 AP	10/14/2022	2-160-5-00-210	6428 SEWER SERVICE-SOLID WASTE	48.60	
10703	TIRE TOWN	TIRE TOWN	330601	100439 AP	10/14/2022	2-160-5-00-207	SCRAP TIRES (SOLID WASTE)	500.00	
								TOTAL FUND 160	1,521.20
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29034	MHS	MCAFEE HENDERSON SOLUTIONS	330556	1664 AP	10/14/2022	2-171-5-04-201	10-3 CR2 2021.017.001	30,612.86	
29034	MHS	MCAFEE HENDERSON SOLUTIONS	330556	1664 AP	10/14/2022	2-171-5-05-201	10-4 HRRR 2021.046.001	8,566.82	
								*** VENDOR 29034 TOTAL	39,179.68
								TOTAL FUND 171	39,179.68
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29034	MHS	MCAFEE HENDERSON SOLUTIONS	330554	10163 AP	10/14/2022	2-172-5-00-506	ARPA118 3.4 BR F-46 2022.015.0	26,359.86	
29034	MHS	MCAFEE HENDERSON SOLUTIONS	330554	10163 AP	10/14/2022	2-172-5-00-506	ARPA117 3.3 GR E18 2022.014.0	19,160.59	
29034	MHS	MCAFEE HENDERSON SOLUTIONS	330554	10163 AP	10/14/2022	2-172-5-00-506	ARPA116 3.1 CULVERTS PROJ 2022	1,516.77	
								*** VENDOR 29034 TOTAL	47,037.22
								TOTAL FUND 172	47,037.22
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4821	USGS	US GEOLOGICAL SURVEY	330604	100442 AP	10/14/2022	2-198-5-18-201	ANNUAL AUTO STREAMGUAGE 660000	1,275.00	
								TOTAL FUND 198	1,275.00
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586	EBERT CONTRUCTION	EBERT CONSTRUCTION CO,INC	330570	100408 AP	10/14/2022	2-220-5-04-400	10-1 HP-19 BR	337,411.97	
								TOTAL FUND 220	337,411.97
								TOTAL ALL CHECKS	847,430.51

TYPES OF CHECKS SELECTED: \* ALL TYPES

FUND SUMMARY

001	GENERAL	33,952.76
108	COUNTY HEALTH	5,751.96
115	EQUIPMENT RESERVE	996.04
126	COMM CORR ADULT	19.95
133	ROAD & BRIDGE	119,204.92
136	COMM CORR JUVENILE	19.95
137	LOCAL SERVICE ROAD & BRIDGE	258,517.81
145	COUNCIL ON AGING	2,310.24
146	COUNTY TREASURER SPECIAL	32.31
155	LSR CAPITAL EQUIP RESERVE	199.50
160	SOLID WASTE MANAGEMENT	1,521.20
171	S TAX CAP RD PROJ: BONDS	39,179.68
172	AMERICAN RECOVERY PLAN	47,037.22
198	SPECIAL GRANTS	1,275.00
220	CAP IMPR: RD & BRIDGE	337,411.97
	TOTAL ALL FUNDS	847,430.51

for Consent Agenda 10/19/2022  
Checks dated 10/8/2022 - 10/14/2022

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**Leavenworth County  
Request for Board Action  
Planning Commission Vacancy Appointment  
\*\*\*Consent Agenda\*\*\***

**Date:** October 12, 2022  
**To:** Board of County Commissioners  
**From:** Planning & Zoning Staff

**Department Head Review:** Krystal Voth, Reviewed

**Additional Reviews as needed:**

**Budget Review  Administrator Review  Legal Review**

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**Action Requested:** Appoint Mr. Douglas Tystad to the vacant Planning Commission position in the 4<sup>th</sup> District.

**Analysis:** The Planning and Zoning Department received Mr. Tystad's application on September 16, 2022. Mr. Tystad meets the qualification requirements for the Planning Commission.

**Budgetary Impact:** None

- Not Applicable
- Budgeted item with available funds
- Non-Budgeted item with available funds through prioritization
- Non-Budgeted item with additional funds requested

**Total Amount Requested:**  
\$0.00

**Additional Attachments:** Staff Report, Planning Commission Minutes

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# Planning Commission Application

[Print](#)**Submitted by:****Submitted On:** 2022-09-16 16:01:05**Status:** Open

## PLANNING COMMISSION APPLICATION

Leavenworth County depends upon citizen participation, service and input. Planning Commissioners play a vital role in the shape of the County and are an important element in achieving the County's goals. Please completely, and thoughtfully fill out this application so that the Board of County Commissioners may fully evaluate your qualifications. Please attach additional pages if needed.

Thank you for your interest in this vital role in Leavenworth County.

**\* Full Name**

Douglas L. Tystad

**\* Email**

[REDACTED]

**\* Phone**

[REDACTED]

**\* Address**

[REDACTED] Lansing, KS 66043

**\* How long have you lived in Leavenworth County?**

26 years

**\* Are you a registered voter in Leavenworth County?** Yes  No**\* Do you own or rent property in Leavenworth County?** Own  Rent**\* Do you reside outside of the city limits?** Yes  No**\* Are you presently employed?** Yes  No**\* Employer/Position? If retired, what was your previous profession?**

1) Retired Army Colonel; 2) VP and GM for transportation company in KC; 3) Senior PM for defense contractor; 4) CEO & President, nonprofit

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**\* Have you served on a Commission or Committee before? If yes, please list:**

No.

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**\* Why do you wish to service on the Planning Commission? Please include any special qualifications or education which you feel are particularly appropriate to the position of Planning Commissioner?**

As a retiree, I feel the need to give back to my community. I have had a rich professional experience managing complex organizations in the military, in a mid-size privately held corporation, in a Fortune 500 company, and in a small nonprofit. In the military I had specialized education in planning complex operations and lead a theater level peacekeeping response in Bosnia. I understand regulatory requirements as well as business and community requirements. I also understand the need to maximize considerations for the betterment of the total community.

**\* Do you have any potential conflicts of interest that you are aware of? If so, please explain.**

None that I am aware of.

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**\* What do you see as the objectives and goals of the commission? What do you feel are some of the key issues facing Leavenworth County in the next five to 10 years?**

I believe the goals of the commission are to maximize the use of community resources while meeting the needs of business, government, and the general public. They also provide a vision and road map for future community growth and development and assuring quality of life.

**\* How would you help to achieve these objectives and goals?**

I bring experience in the public sector (military) as well as the business sector. I am the Chair for the Leavenworth/Lansing Chamber of Commerce Military Affairs Council so I also interact with the community to accomplish our objectives. I believe that I can bring an understanding of statutory requirements, business needs and community desires in helping the commission accomplish its objectives.

**\* The Planning Commission regularly meets on the second Wednesday of the month at 5:30 PM. Additionally, special meetings may be scheduled from time to time on other evenings/days. Are you available to attend the regular meetings and is your schedule flexible to allow for occasional special meetings? If not, please explain.**

I am available to attend regularly scheduled meetings and will make every effort to attend the special sessions.

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**\* If you have previously participated in local government please explain the role you held and what you learned from your experience.**

I do not have experience with local government but am interested in getting more involved.

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**\* What is your understanding of the role and responsibilities of the Planning Commission? Please explain to the best of your ability.**

As I understand the roles and responsibilities, the Planning Commission receives requests for zoning considerations and has to balance the statutory requirements with needs of the community and make recommendations for how to best meet the needs and expectations for the betterment of the county. In addition, the commission helps the elected officials put together a long term plan for the county.

**\* How do you think you would balance residents' concerns with overall County goals and long term benefits?**

The goal as I see it is to maximize benefit for the majority of the community while paying attention to the views of the affected populations. In some cases that may be easy but often will not be so the commission has to make hard calls on occasion supported by evidence, regulations, and commission members' views of the best approach to recommend.

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# COUNTY OF LEAVENWORTH

## BOARD OF COUNTY COMMISSIONERS

300 Walnut, Suite 225

Leavenworth, Kansas 66048-2815

(913) 684-0417

Facsimile (913) 684-0410

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October 19, 2022

To whom it may concern,

The Leavenworth Board of County Commissioners are requesting your consideration and response regarding dust mitigation measures on George Road during the closure of K-16 at Parallel Road. The Board appreciates the additional signage that was added to the plans to help reduce the amount of traffic detouring onto the unpaved George Road during the closure. The additional signage is non-regulatory and lacks any ability for enforcement or control over traffic diversion and the posted detour for the projects is more than 25 miles around. To date, we are unaware of the addition of dust mitigation measures to the project specifications, including asphalt or chemical dust treatment, along George Road, as discussed by KDOT staff at the public open house held at Helen's Hilltop. The traveling public's safety is our primary concern. We are realistic that a great deal of the 3500 VPD at this location are going to use George Road as it is the shortest route.

Thank you,

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Mike Smith, Chairman  
4<sup>th</sup> District

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Jeff Culbertson, Member  
1<sup>st</sup> District

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Vicky Kaaz, Member  
2<sup>nd</sup> District

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Doug Smith, Member  
3<sup>rd</sup> District

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Mike Stieben, Member  
5<sup>th</sup> District



# Leavenworth County Request for Board Action

**Date:** 10/13/2021

**To:** Board of County Commissioners

**From:** Public Works

**Department Head Approval:** *B. Noll*

**Additional Reviews as needed:**

**Budget Review**  **Administrator Review**  **Legal Review**

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**Action Requested:** Accept the proposal by Finney and Turnipseed for the design of CR30 (235<sup>th</sup> Street) from Dempsey Road to 4H Road.

**Recommendation:** Approval

**Analysis:**

The RFP was sent out to 7 KDOT preapproved engineering firms directly and advertised. I spoke directly with five firms regarding the RFP. All except Finney and Turnipseed declined citing two factors; one, the RFP required the proposal of a cost breakdown and most firms will not “bid” design services. Secondly, there is a shortage of staffing compared to demand and most firm’s books are pretty full for the next six months.

The proposed cost was lower than anticipated based on the evaluation its percentage to the proposed construction cost. We have Leavenworth County has had success partnering with Finney and Turnipseed on multiple bridge design and inspection projects over the past two years. They have experience in roadway design that is much more involved than this project and I would anticipate this project to have the same concise design schedule as we have seen in the past with this firm. The design window will be solidified when the contract is prepared and approved. The proposed design completion is September of 2023.

**Alternatives:** Deny, Table

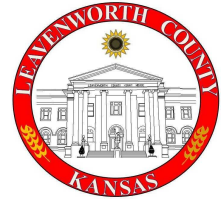
**Budgetary Impact:**

- Not Applicable
- Budgeted item with available funds (Approved CIP – Sales Tax Fund)
- Non-Budgeted item with available funds through prioritization
- Non-Budgeted item with additional funds requested

**Total Amount Requested:** Final cost will be approved with the approval of the contract. Proposal Cost \$173,500.

**Additional Attachments:**

Finney & Turnipseed Proposal



PROPOSAL TO  
**LEAVENWORTH COUNTY**  
DEPARTMENT OF PUBLIC WORKS  
FOR  
DESIGN ENGINEERING SERVICES ON  
REPLACEMENT OF COUNTY ROUTE 30 (235<sup>th</sup> STREET)  
FROM DEMPSEY ROAD TO 4H Road



*F*INNEY & *T*URNIPSEED

TRANSPORTATION & CIVIL ENGINEERING, L.L.C.

SEPTEMBER 2022

# FINNEY & TURNIPSEED

CRAIG A. MATTOX, P.E., P.L.S.  
Principal  
KIP E. MCNORTON, P.E.  
TIMOTHY A. REED, P.E.  
ANDREW S. STUEWE, P.E.

TRANSPORTATION & CIVIL ENGINEERING, L.L.C.  
610 SW 10TH STREET, SUITE 200 · PHONE (785) 235-2394  
FAX (785) 235-1902  
E-MAIL - [cmattox@finturn.com](mailto:cmattox@finturn.com)  
TOPEKA, KANSAS 66612-1674

DEBRA I. BRIANT, P.E.  
JOSEPH A. HARRINGTON, P.E.

September 28, 2022

Selection Committee  
Leavenworth County Department of Public Works  
300 Walnut, Suite 007  
Leavenworth Ks, 66048-2815

Re: Request for Qualifications  
Engineering Design Services for the Replacement of County Route 30 (235<sup>th</sup> Street)  
from Dempsey Road to 4H Road

Selection Committee Members:

We have reviewed your request for qualifications regarding engineering services on the above road replacement project. Finney & Turnipseed, Transportation & Civil Engineering, L.L.C. wish to thank you for the opportunity to present our qualifications for this project.

Finney & Turnipseed, Transportation & Civil Engineering, L.L.C. is a group of design professionals with the specific expertise required for this project. This firm has been providing engineering services on field surveys, studies, designs, plans, specifications and construction engineering for all types of public works projects. We have provided these services to Cities, Counties, the Kansas Department of Transportation, the Kansas Turnpike Authority and the US Army Corps of Engineers for more than 80 years. Our proposed project team brings more than 24 years of experience working together as a design team. This makes our team very knowledgeable and efficient when designing projects of this type.

The contact person and project manager for this project will be;

Craig A. Mattox, PE, PLS – President  
Finney & Turnipseed, Transportation & Civil Engineering, L.L.C.  
610 SW 10th Street, Suite 200  
Topeka, Kansas 66612

Finney & Turnipseed, Transportation & Civil Engineering, L.L.C. has only one office. It is located at 610 SW 10<sup>th</sup> Street in Topeka, Kansas. Work on this project will be performed from this office.

## OUR PROJECT TEAM – KEY PROJECT STAFF DESIGN

### **Craig Mattox, PE, LS – President**

Craig will lead the bridge analysis/design task. Craig is a structural engineer with over 37 years of experience designing, constructing, and inspecting bridges for the KTA, KDOT, cities, and counties. Road and bridge projects he has work on include all types of service and structure types. Bridges include reinforced concrete slabs, prestressed concrete beams, steel beams, welded steel plates girders and large reinforced concrete box bridges. These projects are on the KDOT, KTA, county and city roadway systems. His duties will be:

- Perform the land survey and provide the right of way descriptions.
- Perform and evaluate hydraulics for any proposed replacement culverts.
- Assist in the development of the horizontal and vertical alignment.
- Develop construction cost estimates.
- Oversee and manage project staff and tasks for design.
- Coordinate utility relocations.
- Provide QA/QC for the project plans.

### **Tim Reed, PE, LSIT – Vice President/Senior Road Design Engineer**

Tim will perform the roadway design task of the project and set the proposed horizontal and vertical alignments. Tim is a road design engineer with over 26 years of experience in designing road projects of all types for the KTA, KDOT, cities, and counties. His duties will be:

- Perform the engineering design survey.
- Evaluate the existing roadway alignment and develop the new horizontal and vertical alignment.
- Develop roadway design requirements for replacing the roadway.
- Develop the final roadway design and alignment details.
- Oversee the roadway details and plan development.
- Assist in utility relocation and coordination.

**Andrew Stuewe, PE – Design and Construction Engineer**

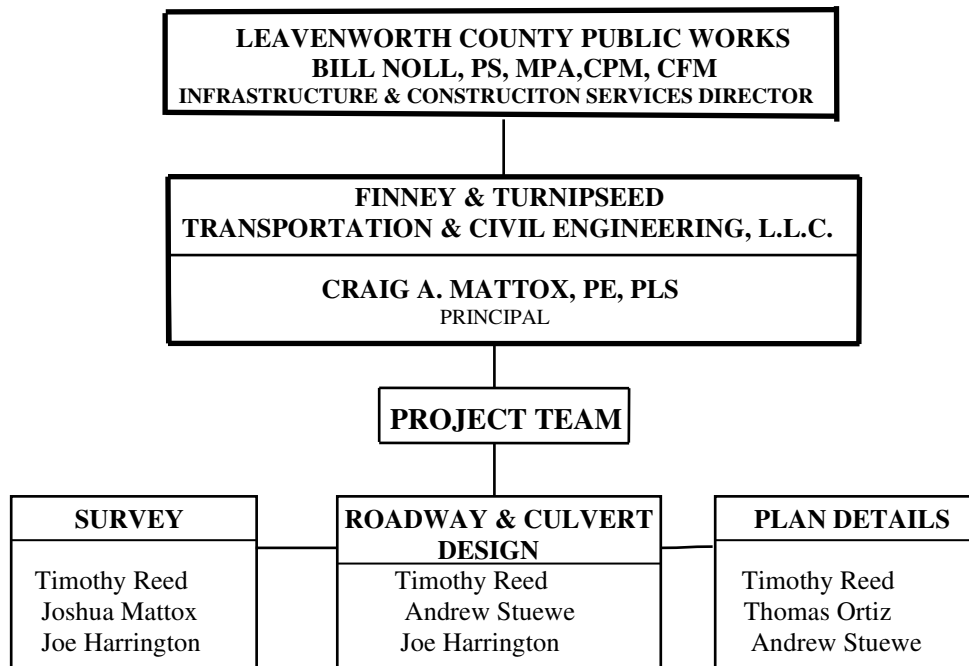
Andrew will check the roadway design for the proposed project. Andrew is a road design/construction engineer with 23 years of experience in bridge and road projects of all types for the KTA, KDOT, cities, and counties. His duties will be:

- Help create and develop plan details for the roadway elements.
- Review and check the roadway details and traffic control plans.
- Oversee and manage the construction inspection.

**Joseph Harrington, PE – Road Design Engineer**

Joe will perform the roadway design checking task. Joe is a road design/hydraulics engineer with 10 years of experience in designing road projects of all types for the KTA, KDOT, cities, and counties. His duties will be:

- Assist in performing the field surveys.
- Assist in the hydraulic modeling for each structure.
- Help create and develop plan details for the roadway elements.
- Review and check the roadway details and traffic control plans.



**OUR TEAM ADVANTAGE**

Finney & Turnipseed feel we have a project team that has many advantages that other firms do not. Our engineering team has worked together for over twenty plus years on many successful projects for the Kansas Department of Transportation, the Kansas Turnpike Authority and cities and county governments. This experience gives us the ability to quickly develop project plans to meet any deadlines. We work exclusively in the State of Kansas. Our engineers are well rounded in all disciplines. Our bridge engineers can do roadway design and our roadway design people can perform some structural designs. All our engineers can perform roadway design, bridge design and hydraulic studies. Being well rounded means, they see the whole project and not just one aspect. We develop all our projects along the following method;

- The project engineering team will perform the actual field engineering survey. This means the project design engineers have been to the project site and have seen the project on the ground. It is not just survey data.
- The project engineering team will then design and develop the roadway and drainage. The design engineers will even perform the CADD drawing of some plan details for the construction plans.
- Craig, Tim and Andy have each had several projects that they performed or assisted in the construction inspection of a project that they surveyed, designed and developed plans for. The other engineers in our office are trained in the same manner.
- Our engineering technicians help develop and check our project plans as well. Their review and input can help make certain details more Contractor friendly. The construction inspector assigned to a project already has firsthand knowledge of a project before he goes out and performs the onsite construction inspection.



We have found that by having engineers that have performed the construction inspection makes our engineers better designers. Our firm is experienced in all aspects required for these projects. All project designs and plans follow all KDOT Design and graphic standard guidelines.

**OUR PAST EXPERIENCE**

Our team members have performed numerous bridge and road design projects for Cities, Counties, the Kansas Department of Transportation, the Kansas Turnpike Authority, and the US Army Corps of Engineers. This team has been together for a long time and has designed five Kansas River bridges together. Finney & Turnipseed performed design services at several different locations in the past similar to this project. Some of our latest projects are as follows;



**Project No. S-701007.01- SE 45<sup>th</sup> Street  
SE Berryton to SE East Edge – Shawnee County**

Tasks included designing a 0.6 mile-long stretch of a rural 2-lane arterial roadway to an urban 3-lane arterial roadway with curb and gutter, storm sewer, sidewalks, multipurpose trail, retaining walls, a single lane roundabout intersection and permanent pavement marking. Project also included two bridge replacements in the backwater of Lake Shawnee. Vertical and horizontal alignments, including offsetting the roundabout intersection were required to reduce impacts on adjacent properties. The roundabout was in a very challenging location, with a stream channel, park, golf course and residences located directly adjacent to it.

Design services included all permitting, right of way documents, coordination of utility relocations, public engagement and final construction bidding documents. We personally met with all adjacent landowners on the project during design and followed up during construction. Finney & Turnipseed provided the complete construction inspection for Shawnee County on this project.



**Project No. S-121037.00 - SE 29<sup>th</sup> Street Widening  
from KTA/I-470 to SE Croco Road – Shawnee County**

Tasks included designing a 1.36-mile long stretch of a rural 2-lane arterial roadway to an urban 5-lane arterial roadway with curb and gutter, storm sewer, sidewalks, multipurpose trail, retaining walls, a signalized intersection and an actuated pedestrian crossing signal, and permanent pavement marking. Project also included one bridge replacement and the widening of another bridge as well as replacement of 0.8 miles of a 16" water main.

Vertical and horizontal alignments, including sequencing to carry traffic thru construction were required to maintain access to the numerous private and commercial entrances. Vertical and horizontal alignments required flexibility to fit with construction sequencing requirements and traffic handling. Owner wished to minimize right of way acquisition, so F&T changed designs to meet their requirements.

Design services included all permitting, right of way documents and assistance in acquisition, coordination of utility relocations, public engagement and final construction bidding documents. We personally met with all adjacent landowners on the project during design and followed up during construction.

Finney & Turnipseed provided the construction inspection for Shawnee County on this project.



**Project No. 12053.03/89 C-0066-01 - NW Carlson Road (Willard)  
Bridge over Kansas River: Shawnee & Wabaunsee Counties**

Project replaced a narrow 2-lane bridge over the Kansas River, UPRR and an agricultural levee with new 36- foot roadway bridge with an 8-foot sidewalk on one side. Consultant provided design plans, utility coordination and relocation, coordination with the Union Pacific Railroad, right of way documents and assistance in acquisition, and final construction bidding documents. Consultant also acquired the DWR, COE, KDHE, KSWP and US coast Guard permits. Threatened and endangered fish and bird species required additional permitting.

Project design included a 2,298-foot long bridge, 1,500 feet of approach pavement, an RCB culvert, storm sewer and a storm water detention pond for the town of Willard to help with an on-going flooding problem



Figure No. 1 – Aerial view of first 1-mile section of road north of Dempsey Rd. Intersection



Figure No. 2 – Aerial view of second 1- mile section of road





Figure No. 3 – Aerial view of final ½- mile section of road

## PROJECT UNDERSTANDING

Leavenworth County is seeking a consultant to replace and upgrade the existing gravel surfaced County Route 30 (235<sup>th</sup> Street) with a two-lane paved road with shoulders. The existing vertical profile of the road will be upgraded to county design standards. Cross road pipes, culverts, and entrance pipes are to be replaced. The existing bridge over Fall Creek will not be replaced but the approach guardrail and guardrail attachments will be upgraded with this project.

There are a number of key issues that need to be addressed with the project. These issues include:

- 1) Identifying the driveways that have substandard vertical profile resulting in blind driveway entrances.
- 2) Determining the subsurface conditions and obtaining a geotechnical report to develop the pavement typical section, including subgrade treatment if any. To locate areas where rock excavation will be encountered.
- 3) Develop drainage for the new ditch sections.
- 4) Developing a fill section that will minimize impacts on and provide a safe clear zone for the three existing ponds that are directly adjacent to the roadway.
- 5) Developing options for County approval for addressing the blind curve at the north end of the project on the approach to the 4H Road intersection.

## PROJECT APPROACH

### Existing Conditions

County Route 30 is currently a two-lane rural roadway with mostly open ditches when there is a ditch present. The posted speed is 35 mph. The 2020 AADT for this route is 225 vehicles per day. The roadway is gravel and varies from 22' to 24' in width.

The horizontal alignment is tangent (See Figure No. 1-3) except at the intersection with 4H Road. Here there is a blind curve (See Figure No. 3). This end will need some horizontal improvements for sight distance. The south end of the project will match in the existing intersection at Dempsey Road. This intersection is square (See Figure No. 1). However, the vertical sight distance to the east at this location is substandard for the 55-mph posted speed on Dempsey Road.

The vertical alignment of County Route 30 is rolling (See Plan & Profiles Attached) with many short vertical curves and some steep grades. There are many areas where the vertical alignment will need some adjustment due to driveway sight distance or crest vertical curves with inadequate stopping sight distance.

There are three small ponds that are directly adjacent to the existing road.

There are four utilities present along this stretch of County Road 30. A large transmission line is running along the west right of way line from north to south (FreeState Electric). Telephone markers are present along the east right of way line. There are two major pipeline crossings along this stretch of road. A waterline is not visible but will be present.

### Project Design Criteria

County Route 30 (Fairmont Road) is classified as a Rural Arterial Road. Design criteria used to evaluate this project are for a 35-mph design speed for horizontal and vertical curvature. The traffic count is 225 vehicles per day. The minimum clear zone required for this speed and traffic count is a range of 10 to 12 feet. We recommend 4 to 1 side slopes as the minimum. Culverts will be designed as required to Leavenworth County standards.

The final culvert configurations will be determined by hydraulic investigation using actual field survey data for a new structure.

### Roadway Design

Finney & Turnipseed's approach would be to focus on these tasks upfront:

1. **Perform a Topographic Survey** –perform a topographic survey to determine the existing road profile and to create cross sections of the existing roadbed. Survey will include all utilities within the project limits.
2. **Coordinate with Geotechnical Services** – provide boring locations and work with CFS to establish the subsurface profile for pavement design.
3. **Design the Vertical Profile** – design a vertical profile that will meet current and the requested criteria with no blind driveways.
4. **Develop Intersection Layouts** – provide design options for the intersection of County Route 30 and Dempsey Road and 4H Road.
5. **Coordinate with Utilities Needing to be Relocated** – provide project plans for the utilities use in relocating as early as possible. Contacting each utility during the design process and often.
6. **Establish Construction Limits**- establish project limits as soon as possible and provide the needed right of way and temporary easement documents for acquisition as quickly as possible

Field check plans will be developed quickly along with cost estimates for the improved roadway section.

### Project Schedule

We will follow the proposed project schedule as much as practical allowing time for permitting and reviews. The following is the requested schedule:

Engineering design & survey	December 2022 - April 2023
Legal Descriptions and Exhibits	May 2023
Design Completion	September 2023
Bidding	Fall 2024
Construction	February - November 2025

We will have the experienced personnel needed to design this project. All personnel at Finney & Turnipseed work on every active project, including myself. We believe this makes us very cost effective for PE costs on all the projects we work on. This type of road replacement project is what our company develops routinely for our local counties and cities in Kansas. We currently have only one office and we work exclusively in Kansas. We will be using CFS Consultants to provide the needed geotechnical boring and related testing.

### Proposed Design and Construction Engineering Costs

We propose to work on a lump sum basis, meeting the design and construction scopes laid out in the RFP. Our Lump Sum fees will be \$173,200 dollars for Design Services. A breakdown of costs by task and hour are attached to the end of this proposal.

We look forward to working on this project.

Respectfully submitted,  
FINNEY & TURNIPSEED  
TRANSPORTATION & CIVIL ENGINEERING, L.L.C.



Craig A. Mattox, PE, PLS  
Principal



## **Attachments**

**BREAKDOWN OF DESIGN COSTS**

**PLAN & PROFILES OF THE EXISTING ROAD ALIGNMENTS**

SUMMARY OF DESIGN HOURS  
County Road 30 (235th Street)

Engineering Task	Principal	Engineer A	Engineer B	Engineer C	CADD Tech A	Tech B
<b>Survey</b>						
Field Survey & Plats		120				120
<b>Roadway</b>						
Develop alignments	24	120				
Roadway Design		40	20			
Roadway Details - Field Check		120			120	
Develop Drainage Areas & Hydraulics	8			80		
Culvert Layouts		40	80		40	
Culverts - Field Check	8					
Permits & Clearances	16			16		
<b>Field Check</b>						
Field Check	8	8				
<b>Utility Coordination</b>						
Coordinate Utilities	16	8				
<b>Right of Way</b>						
R/W Documents	16	8				
Title Work	4					
<b>Final Design Plans</b>						
Road Design		40				
Road Details		24		80		
Culvert Design			40	40		
Culvert Detailing & Checking					120	
Quantities		24	24	24		
Plan review - QA/QC	16	20				
<b>Construction</b>						
Construction Services	16					
<b>Post Construction</b>						
As-Built Plans		24			24	
<b>Total Hours</b>	<b>132</b>	<b>596</b>	<b>164</b>	<b>240</b>	<b>304</b>	<b>120</b>

Summary of Costs

	Hours	Hourly Rate	Cost
Principal	132	\$ 130.00	\$ 17,160.00
Engineer A	596	\$ 110.00	\$ 65,560.00
Engineer B	164	\$ 98.00	\$ 16,072.00
Engineer C	240	\$ 81.00	\$ 19,440.00
CADD TECH A	304	\$ 63.00	\$ 19,152.00
Engineering TECH B	120	\$ 60.00	\$ 7,200.00

Total 1556 Total Salaries= \$ 144,584.00

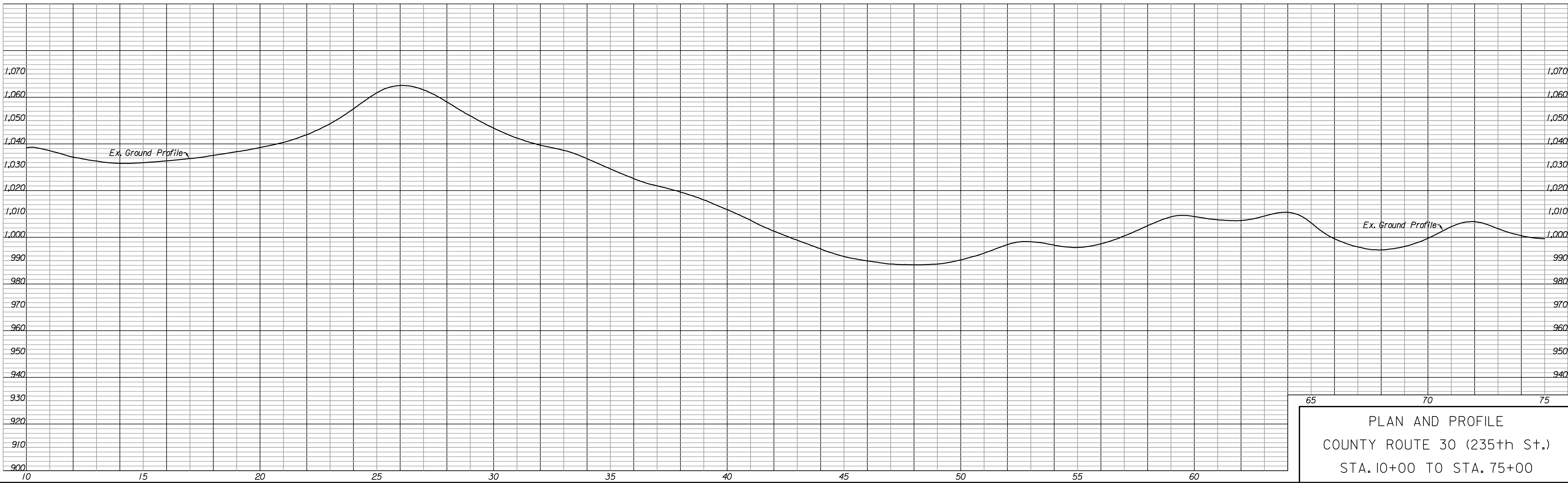
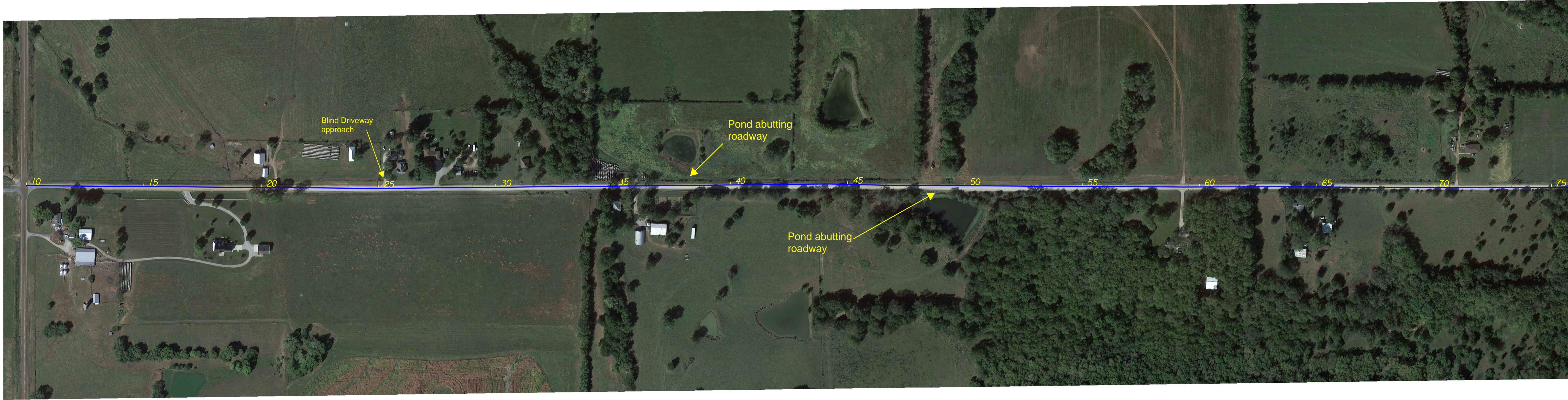
Direct Expenses	Unit	Rate	Cost
Mileage	2880 miles	\$ 0.56	\$ 1,612.80
OEM Reports	20 each	\$ 225.00	\$ 4,500.00
Permits-COE,DWR,NOI			\$ 1,000.00
Geotechnical Bores and Pavement Report - 2 Bores		\$ 21,500.00	\$ 21,500.00

Total Direct Expenses = \$ 28,612.80

Total = \$ 173,196.80

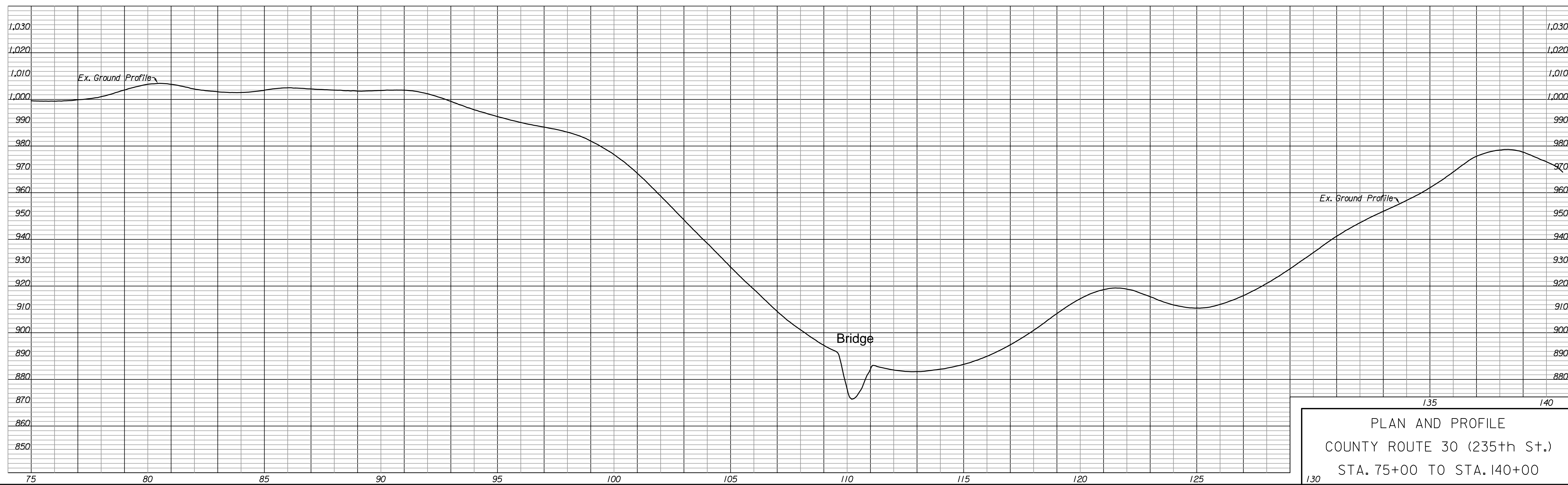
\$ 173,200.00





PLAN AND PROFILE  
 COUNTY ROUTE 30 (235th St.)  
 STA. 10+00 TO STA. 75+00





PLAN AND PROFILE  
 COUNTY ROUTE 30 (235th St.)  
 STA. 75+00 TO STA. 140+00



# LEAVENWORTH COUNTY Request for Board Action

**Date:** 9/30/2022

**To:** Board of County Commissioners

**From:** Public Works

**Department Head Approval:**

**Additional Reviews as needed:**

**Budget Review**  **Administrator Review**  **Legal Review**

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**Action Requested:** Requesting approval of the pricing for the purchase of one new 48" Erskine asphalt cold planer attachment from Murphy Tractor to go on our compact track loader.

**Recommendation:** Approval

**Analysis:** This is a replacement for our current 24" cold planer. This attachment will be able to grind an area twice as wide as our current unit and will be used to grind off high spots on bridge approaches. We will also use this to repair blown out spots on highways.

**Alternatives:** Deny Request

**Budgetary Impact:**

- Not Applicable
- Budgeted item with available funds
- Non-Budgeted item with available funds through prioritization
- Non-Budgeted item with additional funds requested

**Total Amount Requested:** \$30,100.00

**Additional Attachments:** None



COUNTY OF LEAVENWORTH  
 One (1) Asphalt Cold Planer  
 BID TABULATION - FINAL



Item Description	Quantity	VLP, Equipment Share Co.		VLP, Equipment Share Co.		Foley Equipment		Vermeer Great Plains		Murphy Tractor	
		Bid Price	Total	Bid Price	Total	Bid Price	Total	Bid Price	Total	Bid Price	Total
1 CASE HP 40 inch	1	\$37,575.00	\$37,575.00								
1 BRADCO 40 inch	1			\$35,775.00	\$35,775.00						
PC412 48 inch	1					\$39,181.00	\$39,181.00				
Blue Diamond 160245 48 inch	1							\$57,695.00	\$57,695.00		
ERSKINE CP 48 inch	1									\$30,100.00	\$30,100.00
<b>Total Cost</b>			<b>\$37,575.00</b>		<b>\$35,775.00</b>		<b>\$39,181.00</b>		<b>\$57,695.00</b>		<b>\$30,100.00</b>
Leavenworth County Contractor (local preference, percentage difference from lowest bid)											



# Information Systems Department Quarterly Report

October 13, 2022

## REPORT PERIOD: THIRD QUARTER – 2022

### Budget

Total Budget	\$720,863.00
Total Expenditures	\$480,115.40
End of Quarter Balance	\$240,747.60

### Personnel

One IT Technician, a member of the Missouri National Guard, is on military service and is expected to return in February of 2023.

### Projects

#### Cisco Duo (Multi-Factor Authentication):

Cisco Duo for workstation logins has been implemented to all county owned and connected computers and users. Considering the scope of this implementation, I would say the process went well. While we did have a few county employees that required assistance with the enrolment process and there were a few problematic workstations here and there, for the most part it went much smoother than I anticipated.

Future enhancements to further increase security are anticipated but it is my recommendation to allow things to settle for a while before making any changes to the program.

#### Fiber Optic Cable

A final "walk-through" was performed on October 13, 2022. A few minor tasks were identified during the review, which should be completed by the time this report is presented. For all intents and purposes, this project is completed and closing paperwork for the RFP is the remaining tasks.

With the fiber construction completed, the I.S. Department can begin its efforts to "light up" the fiber and start making use of it as soon as possible. The current plan is to "light up" the link between the Health Department/EMS Headquarters and the Courthouse first. We have sufficient network switches on hand to establish base connectivity for the four main facilities. Additional network equipment is desired in order to optimize our network infrastructure, however that will be the last project undertaken in order to ensure no cost overruns are experienced by existing projects.

#### Wireless Network

Virtually all of the new Wireless Access Points have been physically installed at county facilities. We need to complete the diagramming and some management tasks before we can declare this project complete, however, we are seeing several public access devices are already making use of the publicly accessible side of the wireless network.

#### Firewall Replacement

This project has suffered significant delays. The first delay was due the solutions inability to perform within the required specifications documented in the original RFP. The contractor ultimately agree to absorb the expense of additional licensing required in order to meet the RFP specifications. Once this was done, a new

delay was introduced when the additional software still did not resolve the original problem. We waited a number of weeks for the contractor and manufacturer to resolve the problem. I.S. Department staff recently accurately identified and resolved the issue as of October 12<sup>th</sup>. We notified the contractor that we had resolved the issue and are encouraging them to get this project back on schedule and concluded as soon as possible.

### **Server Virtualization**

The virtual hosting environment is setup and functioning. We have begun the process of migrating physical servers to virtual servers. This is perhaps the most complicated stage in the process as we need to do this work while maintaining a fully functioning environment for county departments. Several new virtual servers are already online and operational while others are still pending.

### **Miscellaneous**

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#### **Election Support**

Assisted the County Clerk's office with the primary election by publishing their election results to the County Website after the polls closed.

#### **Extension Office**

The I.S. Department will be assisting the Extension Office in regards to their IT needs upon relocation to the Cushing facility.

#### **The Guidance Center**

Provided assistance to The Guidance Center regarding connectivity needs at the Cushing facility.

#### **Cyber-Security Simulation (NACo)**

Attended a week long NACo hosted cyber-security simulation. The topic was "Waste Management, Water Treatment and Recycling Center". However misleading as the topic may seem, the major theme was cyber-security malpractice and felonious activities of a hypothetical third partner contracted by a county to manage and run a Waste Management, Water Treatment and Recycling Center. The hypothetical scenario included many facets such as the dumping of toxic waste in the public waterways, reselling computers with top secret information still present on the hard drives to foreign entities, operating an unauthorized help desk that secretly stole identities and emptied bank accounts and using old computers with out-dated operating systems allowing hackers to poison the drinking water being piped out to three separate counties. This contractor had a very diverse set of illegal skills in play.



## Help Desk Activity

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For the period of 7/1/2022 through 9/30/2022: 486 Tickets up from 341 for the same period of 2021.

DEPARTMENT	TICKETS
Sheriff's Office	179
County Attorney Office	51
District Court	45
Information Systems	41
Human Resources	28
Community Corrections	27
Public Works	25
Council on Aging	19
Treasurer's Office	15
EMS	14
Register of Deeds	9
Appraiser's Office	9
Clerk's Office	6
Health Department	5
Transfer Station	3
Planning and Zoning	3
GIS	3
Commission	2
Buildings and Grounds	1
Weed Department	1

Note: This data represents documented service requests contained within the help desk management system and does not provide a complete view of all activity undertaken by the department.



# COUNTY OF LEAVENWORTH

Department of Buildings and Grounds

Buildings and Grounds Quarterly 2022 3rd Quarter Report

October 14, 2022

## Buildings & Grounds

- **Court House**
  - I.S new circuits to replace old UPS to blade style
  - Air handler 2 spent week cleaning coils inside air handler because we couldn't reach static pressure in our ducts
  - Fall lawn renovation
- **Community Corrections Building**
  - Landing and handrail painted
- **Transfer Station**
  - Mowed around brush piles and cleared after fire incident
  
- **EMS/ HD**
  - EMS 3 new tank less water heater after original tank failed .
  - Replaced accordion closet doors at EMS HQ
  
- **Cushing**
  - Potential client for 2<sup>nd</sup> floor walked multiple times
  - Cleared all trees away from building and trimmed and cleaned landscaping to get ready for grand opening
  - Grant for parking lot
    - Working with KDOT Transit on required next steps to begin RFP
  - ACI Boland
    - Delays in RFI responses from architects caused a 20 day delay in our project.
    - COA
      - Final completion schedule mapped out at 10/25/2022
    - K-State extension
      - Final completion schedule mapped out at 11/16/2022
    - Crisis Stabilization
      - Final completion schedule mapped out at 11/17/2022
    - Fagan
      - Chiller work completed.
      - Looking to switch building over to boilers in November
    - **Ross Construction**
      - 3<sup>rd</sup> and part of 1<sup>st</sup> floor construction has been told to pause construction on the floor from Acadia. I am working with Ryan from Ross to complete items for Occupancy permit
        - fire panel is powered and up
        - Keller is working to make sure floors are all reconnected
  
- **Justice Center**
  - Dispatch installed 2 new circuits if receptacles
  - Boilers cleaned and trimmed
    - Boiler 1 had refactor work and the fire block cracking is the beginning of the end of life of the boilers

## Sewer Districts

PH certificates updated

KDHE inspected Highcrest

Zach Farr passed his wastewater test to become Class 1 certified



**COUNTY OF LEAVENWORTH**  
DEPARTMENT OF PUBLIC WORKS



**Road and Bridge**

July 2022-September 2022

- ❖ Aggregates Hauled:
  - Rock: 3,320.32 Tons
  - Asphalt: 25,268.49 Tons
  - Haydite: 3,741.40 Cubic Yards
  - Oil: 423,618 gallons
  
- ❖ Culvert Replacements:
  - Entrances-13
  - Crossroad-8
  
- ❖ Chip sealed approximately 105 miles of roadway.
- ❖ Completed six new hard surface Dust Control Patches

**Personnel:**

- ❖ County Shop/Noxious Weed:
  - ◆ Full Time - 65, 5 are vacant – We have been fully staffed at two different times this last quarter at the shop.
  - ◆ IOC Position - 2 of which are currently vacant
  
- ❖ Two employees have since retired since the last quarterly report.

**Noxious Weed**

**2022 Bid prices compared to 2021**

Product	Container size	2021/Unit Price/gal		2022/Unit Price/gal		2022 Bids price
2,4-D Low Vol Ester	2.5 Gal.	\$ 9.16		\$ 29.50		nutrien bid
2,4-D Amine (4#)	2.5 Gallon	\$ 6.96		\$ 16.97		Murr bid
Tordon 22K	1 Gallon	\$ 29.40		\$ 44.07		Murr bid
Remedy Ultra	1 Gallon	\$ 34.75		\$ 53.92		Murr bid
Plateau	1 Gallon	\$ 70.90		\$ 104.32		Murr bid
Glyphosate 41%	2.5 Gallon	\$ 24.72		\$ 41.30		Murr bid
Pasture Gard HL	1 Gallon	\$ 68.60		\$ 95.54		Murr bid
terra vue	4.4 lb	61.19/lb		\$ 80.80		Murr bid
<b>TOTAL:</b>						



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2022 chemical purchased												
Product	Container size	cost	3/10/2022	3/18/2022	4/21/2022	5/6/2022	6/2/2022	6/9/2022	8/11/2022	10/6/2022	TOTAL gallons:	
2,4-D Low Vol Ester	2.5 Gal./1 gal.	\$ 28.50	176								176	
2,4-D Amine (4#)	2.5 Gallon	\$ 16.97		720		540	720				1980	
Tordon 22K	1 Gallon	\$ 44.07										
Remedy Ultra	1 Gallon	\$ 53.92			192						192	
Plateau	1 Gallon	\$ 104.32										
Glyphosate 41%	2.5 Gallon	\$ 45.48		720				540	180		1440	
Pasture Gard HL	1 Gallon	\$ 102.89			192				192	192	576	
PlainView	2.5 gallon	\$ 269.60								15	15	
terra vue	4.4 lb/1.1 lb.	\$ 80.80/lb.		39.6							39.6	
<b>TOTAL:</b>			<b>\$5,016.00</b>	<b>\$ 45,154.08</b>	<b>\$ 28,753.92</b>	<b>\$ 9,163.80</b>	<b>\$ 12,218.40</b>	<b>\$ 22,302.00</b>	<b>\$ 27,941.28</b>	<b>\$ 23,798.88</b>	<b>\$ 174,348.36</b>	<b>\$ 200,000.00</b>
			x	x	x	x	x	x			Funds used	Budgeted Funds

### 2021 year end chemical sales

Product	Gallons/Pounds
2,4-D Low Vol Ester	1072.5
2,4-D Amine (4#)	2815
Tordon 22K	413
Remedy Ultra	484
Plateau	25
Glyphosate 41%	2127
Pasture Gard HL	475
terra vue	96.8/lbs.

### 2022 chemical sales as of 10/12/2022

Product	Gallons/Pounds
2,4-D Low Vol Ester	403.5
2,4-D Amine (4#)	2487.5
Tordon 22K	283
Remedy Ultra	354
Plateau	12
Glyphosate 41%	1495
Pasture Gard HL	592
terra vue	78.80 lbs
Escort	72 oz.

## Projects – See Attached Cost Breakdown of Projects

### A. 158<sup>th</sup> Street Road Improvement Project – MHS 2004 Design – Linaweaver Construction

- i. Only the punch list items remain. The roadway was completed in the final day of the contractual window. Several of the punch list are at the mercy of Evergy’s timetable to lower a couple of power poles.



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- B. Bridge HP-19 – Wilson Design – Ebert Construction – Finney and Turnipseed Inspection**
- i. The deck is complete. Railing is being poured on 10/18 weather permitting. The project remains on schedule for completion in November.
- C. Bridge Replacement Designs (A-49, E-18, F-46, T-34) – Benesch – ARPA Funds**
- i. **A-49** – Plans are complete. Right-of-Way and easement exhibits have been mailed to property owners, 2 of 4 have returned signed paperwork. Benesch is identifying utility conflicts and coordinating utility relocation – possible ATT & Atmos conflicts
  - ii. **T-34** – Final review completed & provided to Benesch. No Utility status provided. Right-of-Way and easement exhibits have been mailed to property owners, 1/4 have returned signed paperwork. One landowner believes the project will tear out his lateral field. Digger Jim could locate the lateral line in question but did find other lines that are not in conflict. I met with the property owner and took pictures. We will need to be aware of the possible conflict during construction.
  - iii. **F-46 – Dondlinger Construction - MHS Inspection**  
The project is complete. The final walkthrough is 10/14. The project had several elevation plan errors and detail errors but they were worked through.
  - iv. **E-18 - Dondlinger Construction – MHS Inspection**  
The bridge structure is complete. The contractor is a week behind schedule on the roadway work. They have mobilized from F-46 and are pushing to get it down by the contractual deadline of November 12<sup>th</sup>.
- D. ST-100 Bridge Replacement Project – Off-System Bridge Program**
- i. Finney and Turnipseed have completed the Field Check Plans and are on schedule for the bridge's KDOT letting.
  - ii. Right of Way acquisition has started. I acquired right-of-way from one of the two land owners and met with the second land owner.
- E. E-48 Bridge Replacement Project – Local Bridge Grant Program – Finney and Turnipseed**
- i. The survey work is now complete and the KDOT low cost structure is being designed.
- F. Tonganoxie Road HRRR Safety Improvement Project – MHS design/inspection**
- i. 90/10 cost share grant – High Risk Rural Roads Program
  - ii. MHS has been working on the design plans for the project. The design has continued on schedule per KDOTs letting schedule.
- G. CR30 – 235<sup>th</sup> Street Roadway Improvement Project – Wilson Design**
- i. Right of Way acquisition has been completed.
  - ii. A utility coordination meeting was held with all of the utility companies. The most substantial conflicts are with the water line and the phone line. There are 12 service lines in conflict, one main crossing, and possibly a section of the water line at a box culvert.
  - iii. Completed an application for 33% funding through the Kansas Cost Share Program.



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**H. ST-26 Bridge Replacement Project – Finney and Turnipseed Design**

- i. Design contract executed.

**I. HP-36 Bridge Replacement Project – Finney and Turnipseed Design**

- i. The site survey has been completed and the plans should be available for review in the coming weeks.

**J. K-19 Bridge Replacement Project – Finney and Turnipseed Design**

- i. Design contract executed.

**K. Box Culvert and Large Culvert Replacement Project – A-6, A-66, H-29, H-30, K-5, K-17, K-37, R-24, SH-63, ST-56, ST-59, ST-60, E-UM4, K-46 – MHS Design – ARPA Funds**

- i. MHS has completed the survey work for all of the sites and is working on design. Plans are expected for review in mid to late September.

**L. 2022 Biannual Bridge Inspections – Finney and Turnipseed**

- i. The inspections were completed and input into KDOT's bridge portal. We are awaiting final delivery of the records and the bill.

**M. Regional Transportation Capital Improvement Plan and Study – Kimley Horn**

The community stakeholder lists and meeting times are attached.

Allocated Amounts

KDOT	\$250,000
Leavenworth County	\$150,000
City of Leavenworth	\$90,000
Lansing	\$30,000
Basehor	\$15,000
Tonganoxie	\$15,000

**N. KDOT Local Projects**

**i. 106 C-4790-03 Local Road Safety Plan**

- i. TranSystems on behalf of KDOT has provided a draft of the county's Local Road Safety Plan. It is currently under review.

**ii. HRRR Call for Projects –**

- i. We were notified that our application for a second phase of safety improvements to Tonganoxie Road north of Stranger Creek was not approved.

**iii. KDOT Transit Grant – Parking Lot at Cushing**

- i. The project contract was provided to the county. The contract only allows for reimbursed expenses until July 2023.



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iv. **Kansas Cost-Share Program –**

- i. I wrote and submitted a grant application for \$1.2 in funding last week. The application window closes at the end of next week and projects awarded is supposed to be announced by the end of October.

**O. Federal Grant Applications**

- i. **BASE Grant – KDOC –** Worked with Tom Cole to develop the application. We were notified that we did not get the grant.
- ii. **RAISE Grant – KDOT – Centennial Bridge -** The KCATA, BoCC, and MARC letters of support that I was responsible for getting to KDOT have all been sent. The City of Leavenworth has requested that aesthetic improvements be added to the application. The current design is a plain interstate bridge similar to that on I-435 over the Missouri River.

**P. Other Outstanding Projects / Items**

- i. We notified KDHE that all clean up completed through their funding on Oak Mills will be contracted and not performed by county staff. KDHE is working with the railroad to get permission to work along the railroad to complete the necessary cleanup. Currently they are working to get Union Pacific to waive their \$2,000 right-of-way work permit since they are responsible for the trash within their right-of-way. They are also trying to get a meeting set with UP reps on site to ask for them to cover a portion of the cost after they actually view the severity of the problem.
- ii. **Traffic Counts –** counts are being taken on the roads in the north half of the county.

## **Surveying**

Training is ongoing for the Survey Technician hired this quarter. During the last quarter 45 section corners have been recovered in Alexandria Township, see attached map.

We are utilizing existing survey equipment after making upgrades and repairs. Purchased new drafting software.

We have indexed 238 section corner tie reports from existing backlog and are updating survey record database.

Completed reviews of 40 plats/surveys. I also completed KDOT Right of Way Certification and Project Manager Certification programs.

## **Fleet Management – See Attached Spreadsheet**

We have several pieces of equipment ordered and set for delivery in 2023. We currently have 46 Enterprise lease vehicles currently in our fleet and 25 new units on order for delivery in 2023.



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Enterprise Fleet Management will take our owned vehicles to auction once the new vehicles have replaced them and are being utilized in our fleet. We will continue to install GPS and cameras into the new vehicles as they are delivered. We currently have 110 GPS units and cameras installed within our current fleet.

## **GIS Department Quarterly Performance**

### **Accomplishments from June 2022 to present**

- ✓ Updated all GIS public layers on our new [GIS web map](#) and [ArcGIS HUB](#), including shapefiles and PDFs that allow anyone with an internet connection to use.
- ✓ Updated 2022 3- Year Cycle project Maintenance.
- ✓ Created City of Linwood Zoning Map.
- ✓ Updated Zoning per Rezone cases for 2021 to present and uploaded on both [websites](#).
- ✓ Created new Basehor Library Districts.
- ✓ Created and Updated Gas transmission pipelines map based on the data I received from [National Pipeline Mapping System \(NPMS\)](#).
- ✓ Created Fabric Optic Caple map.
- ✓ Updated parcel data and shared with MARC and ORKA, and PORKA FTP sites.
- ✓ Worked on P & Z Project: Found areas within parcels that are 3000' from roads
- ✓ Worked on road records for Stranger and Fairmont townships.
- ✓ Processed the sync of NG911 GIS and Parcel data with the LV city.
- ✓ Submitted NG911 to PSAP through the NG911 portal and passed the quality assurance test.
- ✓ Created a water district map with waterlines and Electrical substations for Tom Cole.
- ✓ Worked on the [Cemetery database](#) with Mary Ann with the Leavenworth County Historical Society.
- ✓ Create a new shapefile for a house permit project for the Planning and Zoning.
- ✓ Created 22 maps for the Planning and Zoning on issued house permits from 2013-2022.
- ✓ Created and printed Leavenworth County Proposed Trail System.
- ✓ Send Reno and Sherman fire district shapefiles to David Mellen with Reno township and Stephen with [Fire & EMS Reimagined "First due"](#).
- ✓ Created a custom Kansas House representative for [Lance W. Neelly](#), who is representing District 42.
- ✓ Created a custom Unified School District and SBOE for [Danny Zeck](#), who is running for election to the Kansas State Board of Education to represent District 1.
- ✓ Registered to KSNG911 Learning Management System and completed Kansas NG911 GIS Data Steward Certification.
- ✓ Completed monthly permit / new address verification for each city.
- ✓ AgUse and homesite adjustments for appraisers, which Created 30+ 36x36 maps for the appraisers to note changes and Made over 500 AgUse and homesite changes.
- ✓ Worked with the Registrar of Deeds on parcel correction, deed research, and boundary mapping.
- ✓ Created a report for RWD 9 to show all houses within their district that were built before a certain year.
- ✓ Reviewed and edited 2022 aerials.
- ✓ Over Fifty-five (55) new homesites were added to NG911 address points to be used by EMS, Fire departments and shared with Cities.





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- ✓ Fifty-one (51) survey records were mapped and added to our GIS database and [Survey record](#) website.
- ✓ Thirteen (14) subdivision Plats were mapped and added to our GIS database and the Appraisal Subdivision layer.
- ✓ Filled sixty-seven (67) requests from external organizations and walk-in patrons.
- ✓ One hundred and eighty (180) traffic accidents, Two hundred and thirty-five (235) complaints, twelve (12) utility Permits, and two hundred fifty-six (256) traffic sign inventory.
- ✓ Six (6) ROW researched, and Three (3) entrance permits were logged and mapped.
- ✓ Sixty-eight (68) archive maps and fifteen (15) Plan Archives were scanned.
- ✓ Over nineteen (19) Track Splits/Combinations/Boundary Line Adjustments made to the Appraisal Property database.
- ✓ Over twelve (12), Certified Property owner lists were made.

### **Tasks in progress for Next Quarter**

- ↪ Working on a project for P&Z. Highlight all parcels in the floodplain or floodway IF the parcel is zoned Mixed Use, Mixed Residential, or Residential (3 units/acre).
- ↪ Creating more 36x36 AgUse maps for appraisers.
- ↪ Updating Ag and homesites as updated maps are returned.
- ↪ Remapping parcel boundaries based on Plates, survey records, and legal deeds.
- ↪ Working on Road Record database. This will include Book/Page, Right of Way, Historical Road Names, Dates of Dedication, and a visible GIS Polyline file for documentation.

### **2022 Budget-**



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### 2022 Public Works Monthly Budget Summary

		67%	75%	83%	83%			
	2022 Budget	July	August	September	October	Year to Date	Remaining	% remain
<b>Road &amp; Bridge</b>								
Personnel	2,501,063.00	185,874.79	289,417.57	199,997.29	0.00	1,860,833.97	640,229.03	25.6%
Contractual	712,542.00	18,570.39	40,793.85	17,277.29	9,338.54	304,067.95	408,474.05	57.3%
Commodities	5,130,000.00	464,482.13	1,272,803.53	902,533.21	117,102.92	4,158,592.47	971,407.53	18.9%
Capital	100,000.00	785.92	0.00	1,240.00	0.00	34,028.90	65,971.10	66.0%
Transfer to Fund 220	700,000.00	0.00	700,000.00	0.00	0.00	700,000.00	0.00	0.0%
Transfer to Equip. Reserve	360,000.00	0.00	360,000.00	0.00	0.00	360,000.00	0.00	0.0%
Employee Benefits	946,000.00	0.00	236,500.00	0.00	0.00	709,500.00	236,500.00	25.0%
Road Reimb.		0.00	(316.14)	0.00	0.00	(684.09)	684.09	
<b>Total</b>	<b>10,449,605.00</b>	<b>669,713.23</b>	<b>2,899,198.81</b>	<b>1,121,047.79</b>	<b>126,441.46</b>	<b>8,126,339.20</b>	<b>2,323,265.80</b>	<b>22.2%</b>
<b>Local Service</b>								
Personnel	684,065.00	53,200.39	79,270.74	56,675.73	0.00	535,489.52	148,575.48	21.7%
Contractual	18,500.00	423.94	563.49	1,401.80	0.00	17,460.22	1,039.78	5.6%
Commodities	1,990,000.00	31,426.29	28,929.97	267,212.12	258,567.81	1,406,359.74	583,640.26	29.3%
Transfer to Cap. Equipment Reserve	526,000.00	0.00	526,000.00	0.00	0.00	662,275.00	(136,275.00)	-25.9%
Transfer to Equipment Reserve	200,000.00	0.00	200,000.00	0.00	0.00	200,000.00	0.00	0.0%
Transfer to Employee Benefits (503)	272,550.00	0.00	68,137.50	0.00	0.00	68,137.50	204,412.50	75.0%
<b>Total</b>	<b>3,691,115.00</b>	<b>85,050.62</b>	<b>902,901.70</b>	<b>325,289.65</b>	<b>258,567.81</b>	<b>2,889,721.98</b>	<b>801,393.02</b>	<b>21.7%</b>
<b>Noxious Weed</b>								
Personnel	211,745.00	16,982.45	31,509.39	21,558.20	0.00	176,445.83	35,299.17	16.7%
Contractual	37,167.00	1,482.95	1,295.71	1,739.58	168.80	28,670.14	8,496.86	22.9%
Commodities	242,500.00	548.33	3,179.01	30,891.34	541.90	169,011.44	73,488.56	30.3%
Trans to Equip. Reserve	35,000.00	0.00	35,000.00	0.00	0.00	35,000.00	0.00	0.0%
Fuel		696.50	1,033.10	759.65	0.00	7,874.60		
Reimb. Expenses	0.00	0.00	0.00	0.00	0.00	(1,493.86)		
<b>Total</b>	<b>526,412.00</b>	<b>19,710.23</b>	<b>72,017.21</b>	<b>54,948.77</b>	<b>710.70</b>	<b>415,508.15</b>	<b>110,903.85</b>	<b>21.1%</b>
<b>GIS</b>								
Personnel	230,193.00	17,144.69	24,250.23	15,665.63	0.00	147,870.57	82,322.43	35.8%
Contractual	34,250.00	8,354.45	770.00	350.00	9,000.00	26,923.45	7,326.55	21.4%
Commodities	6,000.00	0.00	42.47	260.41	0.00	10,912.67	(4,912.67)	-81.9%
Trans Equip Res. For ortho	12,500.00	0.00	12,500.00	0.00	0.00	12,500.00	0.00	0.0%
Reimb. Expenses	0.00	0.00	0.00	0.00	0.00	(10.00)		
<b>Total</b>	<b>282,943.00</b>	<b>25,499.14</b>	<b>37,562.70</b>	<b>16,276.04</b>	<b>9,000.00</b>	<b>198,196.69</b>	<b>84,746.31</b>	<b>30.0%</b>